



A Chapter of the American Association of Law Libraries

SCUTTLE

Volume 13, Issue 2

Winter 2002-2003

Dear Members;

Happy New Year!! I hope 2002 was good to you and 2003 will be even better.

This month I want to point out all the volunteer and educational opportunities that will be available in 2003 from CoALL.

Some new committees that could use your help include:

Bridging the Gap—2nd Annual Summer Associate Training Committee

This year we want to make a few changes to the program. CoALL would love to charge for the service this year. This will take a good marketing strategy. We also will need speakers, last year the time commitment was minimal. If you have some good ideas, want to be on the committee or want to be a speaker please contact Holly Kulikowski.

Speaker's Bureau Committee

Dan Cordova is spearheading this committee. CoALL has a lot of talent among it's ranks. It would be great to gather this information in one place. If we had a resource of speaking specialties for CoALL members we would be able to serve our educational commitment better.



Forthcoming educational opportunities:

In late February, **Pat Wagner** will entertain us with one of her exciting talks. Details coming soon...watch the listserv.

In March, **Mark Estes** will be presenting part of his talk on creativity.

In early April, we are trying arrange a visit with **AALL President, Carol Avery Nicholson**. If you would like to volunteer to help coordinate her day in Denver please contact Martha Campbell.

In late April, the Colleague Connection speaker will be **ALA Executive Director, Keith Michael Fiels**. CoALL has volunteered to take care of registrations. If you plan on attending and want to help out please contact Holly Kulikowski.

We are still working on a May event, if you have some ideas or want to volunteer to coordinate a program please contact Martha Campbell.

In early June, **Bridging the Gap—2nd Annual Summer Associate training program**. Last year we had over 80 summer associates participate. If you have a facility that we can use or know of one please contact Holly Kulikowski.

Stay tuned to the CoALL listserv for other exciting opportunities coming your way.

Holly

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PBS Fund Drive

Monica Martens, Public Relations Chair, extended an invitation from Rocky Mountain PBS in Denver to answer the telephones for their next fundraising drive in March, and many CoALL members have responded. This was a very positive activity for those who participated last year (and it was such a nice thing for the community). Because we have chosen a weekend and daylight time to help, we will not be on television live this year, but we can wear our purple shirts!

Our volunteering day will be Sunday, March 9th, 12:30 - 6. Helen, our contact, is requesting that lunch be served during this shift and there will be a half hour training session prior to answering phones. If you are interested, please contact Monica, she would welcome a few more people. Anyone who wants to volunteer can bring children (15 or older), family and friends to volunteer.

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MEMBER NEWS

Sheila Green (university of Denver College of Law, Westminster Law Library) presented "Researching Legal Documents on the Internet" at Colorado Professional Researchers for Advancement's summer seminar in July, 2002.

Green also conducted a three-hour workshop, "Internet legal Research for Non-Law Librarians," for Plains and Peaks Regional Library Service System in September at Colorado College, Tutt Library, Colorado Springs.

[Editor's Note: I apologize to Sheila for not including this in the Fall issue of the Scuttle. Only a few days ago, a person from the Pikes Peak Library mentioned to me how informative and interesting the presentation at Tutt Library was for her.]

HOLIDAY PARTY

by Nadine Ginkel

About 35 CoALL members and guests attended the 2002 holiday party on Thursday evening, December 5th from 5:00 – 6:30. The party, hosted by Nadine Ginkel and Johnette Benda, was held in Dorsey & Whitney's library on the 46th floor of Republic Plaza. A few librarians could be heard reminiscing about working there when the space used to be the Davis, Graham & Stubbs library.



The festivities were unstructured, so everyone was free to mingle and visit with coworkers, friends and colleagues. There was plenty to munch on, including cheese and crackers, shrimp, fruit, finger sandwiches, potato skins, and quesadillas, as well as some delectable desserts. The carefully selected wines, beer and pop were also thoroughly enjoyed by all. President Holly Kulikowski welcomed new members and presented them with small, gift-filled Christmas stockings.



The party was held on the same evening as the holiday lighting of the Denver City County Building so a few attendees, including Pam Munter and Johnette Benda (in the photo above), Nadine Ginkel and Kay Waelde, enjoyed a birds-eye view of the city's holiday lights. I think it's safe to say that a good time was had by all.

Martha Campbell, right, with Mariann Storck

NEW MEMBERS

The holiday party gave many of us a chance to meet with some of our new members. Caryl Shipley wrote to new CoALL members and asked them for a few words about themselves. Thanks to each of you for responding, we appreciate the chance to get to know you better!

Don Ford

Don Ford, left, and Rob Richards

Don Ford moved to Boulder from Richmond, Virginia, where he was in private practice. Don's crowning achievement was successfully litigating a "partition suit" involving 56 people selling 9 acres of land. It turned into a real gov docs marathon. Don spent the past year in Pittsburgh earning his MLIS at the University of Pittsburgh. He enjoys swimming and writing in his spare time. Don is a reference librarian at CU Law. His motto is "Born to Search."

Joan Davis

(Joan Davis is a Library Assistant with Davis Graham)

I am originally from the Maryland D.C. area but have moved around this country. My husband, myself and two boys have lived in Cincinnati, Ohio; Richland, Washington; and now in the Denver area.

I love the Denver area the best out of all the different places I have lived.

Andrea Hamilton

Andrea is one of a dying breed here in Colorado: a native. She sightsees on a daily basis during her commute from Denver to Boulder and back again. She's doing her small part to preserve Colorado's history by restoring - with the help of her family - a 1922 bungalow-style half-duplex, located in Denver's Cheesman Park area; she lives there with her two cats, also natives. Andrea is new to the world of law librarianship, having recently moved to Faegre & Benson after seven years with the Denver Public Library.

Goldie Burton, left, and Andrea



She longs for the days back when it used to snow in Colorado so that she could be spending her free time snowshoeing or cross-country skiing.

Joanne Dugan

Joanne is the Head of Public Services at the C.U. Law Library. She is a native of Maine, but most recently lived in Minnesota while working for West Group. She is an avid wimmer and skier and has completely fallen in love with Colorado!"

Left to Right: Jane Thompson, Bev Agnew and Joanne



Speakers' Bureau, Dan Cordova

Stephanie Bents from Pikes Peak Library District contacted CoALL in December, and we have now agreed on two tentative dates for training: Friday, February 28th (10-12noon) and Friday, March 14th (8-10 AM or 8-12noon). They are a staff of 20 (well-versed in business, not-for-profit and general reference work), who inherited a legal collection of approximately 8,000 volumes. The collection apparently includes USCA/USCS and a wide variety of Colorado materials. They have agreed to serve both legal practitioners and the general public in the capacity of El Paso County Law Library.

I offered CoALL expertise on as wide a spectrum as she could imagine, and she sounded genuinely pleased that we could tailor our help to their needs. After a presentation January 28th by Mr. Adams of Pikes Peak Community College, she is going to send me a list of specific concerns and questions that they still have about providing legal reference services.

Reports from Rob Richards

Update on CoALL Website and Listserv

Greetings:

Here is a report on the CoALL Website and Listserv since Sep. 2002:

* AALL's servers were hacked and rendered inoperative for several weeks during Sep. and Oct. 2002, making the CoALL Website and Listserv inoperative. Service was restored on Oct. 25, and has been consistent since. Due to backups, CoALL did not lose any data during these service interruptions. The Listserv Manager created a private e-mail forwarding list for CoALL Members, to facilitate CoALL e-mail communication when the CoALL Listserv did not work.

* The CoALL Website features three new pages:

-- "Find the Law" -- with links to legal research pages created by Supreme Court Library, 10th Circuit Library, CU Law, and DU Law;

-- "Legal Research Corner" -- describing the new CoALL column in *The Colorado Lawyer*, providing an e-mail hotlink for submitting research questions, and linking to the first "Legal Research Corner" column -- many thanks to Mariann Storck and her LRC team for developing the content of this page;

-- "Library Catalogs" -- with links to the catalogs of Supreme Court Library, HRO Library, NILL, CU Law, and DU Law -- many thanks to Patty Wellinger for suggesting the idea for this page, and to the directors of these libraries for giving us permission to link to these catalogs.

* **Members-Only Section:** We have created a *Members-Only Section* of the CoALL Website, password-protected, housing the *Member Directory* and the *Union List*.

* The Fall 2002 issue of *The Scuttle* has been added to the CoALL Website; thanks to Mary Killoran for her work on this;

* Updated CoALL Web Pages: the "Upcoming Events" and "CCR Info" pages have been updated.

* Thanks to Caryl Shipley and Dan Cordova for their cooperation regarding adding new members' information to the listserv and the Web-based CoALL *Member Directory*;

* The Website's pages have been backed up;

* There are now 122 subscribers to the CoALL listserv;

* We have not been able to obtain usage statistics for the CoALL Website, but we are working on it.

Thank you, Rob!

CCR Committee

In June 2002 the CoALL Executive Board asked the CoALL CCR Team to gather accurate information about the transition in publishers for the *Colorado Register/Code of Colorado Regulations* (CCR), and disseminate this information to CoALL's members. Here is a report on our work since the last CoALL Executive Board meeting in Sep. 2002:

* Martha Campbell has forwarded input from CoALL members about improving the CCR, to the new editor of CCR at Weil Publishing;

* Katheryn Christnacht has written an article about the CCR publisher transition for *The Scuttle*;

* We obtained confirmation from West Group that West intends to maintain the current version of CCR on WESTLAW;

* We updated the "CCR Info" page on the CoALL Website, to keep users informed about access to the CCR, and have linked to the excellent "Legal Research Corner" article about CCR.

Interlibrary Loan Conference

Mark your calendars for "STRATEGIES FOR TURBULENT TIMES: ADVENTURES IN RESOURCE SHARING" the 34th Annual Interlibrary Loan Conference presented by the Colorado Interlibrary Loan Committee on April 24-25, 2003 at the Adams Mark Hotel in downtown Denver. Special hotel conference rates are \$99/night.

Shrinking budgets, licensing, copyright issues, lending and borrowing from e-resources, resource sharing...turbulent times? This year's speakers will present strategies on how to effectively manage these challenging issues. Come join us:

* Clifford Lynch, a visionary in the library field, will be our closing keynote speaker

* George Pike, University of Pittsburgh Law Library, will speak on copyright, licensing and e-resources

* Suzanne Ward, Purdue University, and Megan Allen, Thomas Crane Public Library, will speak on the relationship between interlibrary loan and acquisitions

* Kathleen Smalldon and Jeff Carrico, Northern Arizona University, will speak on lending and borrowing from e-resources

* and many other speakers.

In support of turbulent times, the registration fee will remain the same as last year: \$75.00, which includes lunch on Thursday, as well as a continental breakfast on both Thursday and Friday.

Come and meet new colleagues, see old friends and discover new ways of dealing with our turbulent times.

FOR FURTHER INFORMATION:

Website: <http://www.aclin.org/coloillconf>

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PATRIOT Act National Teleconference

On December 11, 2002, the American Association of Law Libraries, the American Library Association, Association of Research Libraries, Medical Library Association and Special Libraries Association cosponsored a satellite teleconference, "Safeguarding Our Patron's Privacy: What Every Librarian Needs to Know About the USA PATRIOT Act & Related Anti-Terrorism Measures.

The speakers included Tracy Mitrano, Policy Advisor and Director of the University Computer Policy and Law Program for the Office of Information Technologies at Cornell University; James Neal, Vice President for Information Services and University Librarian at Columbia University; Gary E. Strong, Director of the Queens Borough Public Library; and Thomas M. Susman, a partner in the Washington office of Ropes & Gray.

The conference covered the basics of the USA PATRIOT Act, the FBI Guidelines and Homeland Security Legislation, the implications for libraries and the need for every library to have reviewed its policies, protocols and procedures.

Please contact Mary Killoran if you would like a copy of the appendix of web sites or the sample policy statement provided at this teleconference.

AALL Announcements

2003 AALL Annual Meeting/Workshop Grants
Deadline: April 1, 2003

The AALL Grants Committee is now accepting applications for grants for the 2003 AALL Annual Meeting/Workshops. The AALL Grants Program provides financial assistance to newer law librarians or graduate school students who hold promise of future involvement in AALL and the law library profession. Funds are provided by vendors, AALL and AALL individual members. Grants cover registration costs at either the Annual Meeting or Workshops. Preference is given to newer members of AALL or its chapters who are active participants in the association or one of its chapters. For additional information, including the application form, see http://www.aallnet.org/services/grant_application.asp. The deadline for applications is April 1, 2003.

Nominations Sought for the Andrews Award

The Joseph L. Andrews Bibliographical Award is given each year in recognition of a significant contribution to legal bibliographical literature. The work may be a book, article, pamphlet, or publication in another form. It does not have to be written by a law librarian or a member of AALL.

To nominate a work, please provide its citation and a brief description. It is not necessary to submit a copy of the item. Only works published during the 2002 calendar year will be eligible for consideration. The award is presented at the AALL Annual Meeting Luncheon. For more information, and a list of previous

winners, see

http://www.aallnet.org/about/award_jla.asp.

Please mail nominations by February 1, 2003 to Deanna Barmakian, Chair, Andrews Bibliographical Award, Harvard Law School Library, 521 Areeda Hall, Cambridge, MA 02138 or email them to barm@law.harvard.edu.

ICM Scholarship Fosters Law Librarians' Interest in Court Administration

The Institute for Court Management Scholarship is available to AALL members interested in developing their management and leadership skills in court administration.
http://www.aallnet.org/press/press030123_a.asp

Diversity Committee Seeks Applicants for the Minority Leadership Development Award

The AALL Diversity Committee is accepting applications for the second annual AALL Minority Leadership Development Award, which gives minority law librarians an opportunity to cultivate their leadership potential within AALL and the law library community at large.

http://www.aallnet.org/press/press030123_b.asp

AALL Wants Your Photos

Show the world what law librarians do best. AALL needs photos of its members to publish on its Web site and in its member publications.

http://www.aallnet.org/press/press030123_c.asp

Listserv to Cover Pro Se Users in Law Libraries

Many law libraries are currently overwhelmed by the number of pro pers (pro ses in some states) handling their own cases, and the trend shows no sign of abating. Find out how law libraries are handling pro se patrons by signing up for the Professional Development Program listserv discussion **Pro Pers/Pro Ses in the Law Library: Are You Prepared?** from Feb. 3-7.

http://www.aallnet.org/press/press030123_d.asp

Time on Your Hands? Not a Football Fan?

What with fantasy sports so hot, it seems almost inevitable that there would come a fantasy Supreme Court. Players receive points for each decision they predict correctly. When the Court adds new cases to the docket, they are added to the list. At the end of the Challenge, the lawyer who accumulates the most points wins.

<http://www.fantasycourt.com/>

Thanks to Karen Selden for mentioning this.

CoALL Executive Committee Meeting Minutes**Date: September 19, 2002.****Location: Holland & Hart LLP in Denver, Colorado.**

Attendees: Martha Campbell, Dan Cordova, Mark Estes, Mary Killoran, Druet Cameron Klugh, Holly Kulikowski, Monica Martens, Rob Richards, David Selden, Karen Selden, Mariann Storck.

Holly Kulikowski called the Executive Committee Meeting to order at 4:00 pm.

I. Minutes from the June 19, 2002 Executive Board Meeting were approved.

II. Old Business

A. Shall we become a member of the Colorado Association of Libraries? The Board's concern is that a position taken by CAL may differ from that of our Association; and, would we pay dues as associate members? Holly Kulikowski will contact CAL about both of these issues. If CoALL is not included as globally when policy issues are publicized, we would become a member.

B. Prez Group meeting

1. Training opportunities include Advocacy campaign from CAL(handout included after the minutes); marketing workshop by the Colorado Library Marketing Council to be held in February or March, 2003

2. Marsha Rodney of RMSLA needs help with the next Colleague Connection which is usually held in March or April each year.

3. Other Organization news

a. CCML is considering an online members directory and a developing education program

b. RMSLA has an open membership meeting in September
(Return on Investment)

c. RMSLA & ARMA have a joint program planned for October. It will be a panel discussion on treatment and policies in special libraries, law libraries and records departments. The panel will be composed of individuals from each type of organization.

d. RMSLA has a November program composed of vendor reps. It will be held at the Rocky Mountain News Library

e. RMSLA is planning another Colleague Connection for Spring, 2003.

f. CAL is examining the feasibility of publishing a joint membership directory. They are considering paper versus the Internet. The benefits would be a directory by name, by topical speciality and by institution.

CoALL's position on this directory

is that we support it in principle but cannot support it financially. Our concern would be currency, cost of production, cost of printing and confidentiality issue

g. CAL has a conference scheduled for October. Their membership total is 1235: 936 individual, 108 institutional, 8 cop (????) and 183 (???)

C. CoALL's twenty-fifth anniversary celebration is scheduled for October 23rd at DU school of Law from 5:30 - 8 p.m. in the faculty forum. Both Lexis and Westlaw are supporting it. Committee members are Gaye Roesch, Cathy Eason, Martha Campbell, Monica Martens and Karen Selden. Invitations will be extended to current, past and life-time members. The celebration will honor people and there will be an opportunity to contribute to a memory book which will be distributed at the Holiday party.

D. Holly Kulikowski attended the Mile High Association of Legal Support vendor event. Holly thinks it would be a good idea to staff a CoALL table at next year's vendor event which takes place in August.

II. New Business

A. The Esquire Group is a legal hiring service / placement agency. It places both permanent and temporary staff. Is this a resource for CoALL?

B. Access Information has a brown bag program scheduled for ??? It is \$35 and the topic is disaster planning which is an ALA program. ALA offers monthly programs on timely issues

1. They are also offering a virtual research service which allows research by individuals with the Access Information consultants available for virtual assistance.

C. CoALL needs several questions answered regarding a WestPac/CoALL joint conference for October 2004

1. How many people generally attend
2. Does WestPac usually put on joint conferences
3. How many WestPac members are there
4. What expectations does WestPac have of CoAll's members
5. Does the date conflict with the CAL conference?
6. Both Holly Kulikowski and Barbara Bintliff have expressed an interest

but these issues must be clarified first.

D. A discussion regarding whether the CoALL directory should be password protected ensued. It was suggested that for privacy issues, it should be password protected. Second, members should be given the option to be listed electronically or not; third, AALL and many chapters are password protected or are in the process of adding a layer of protection. It was moved and seconded and agreed upon that the CoALL membership list be password protected. Rob Richards indicated that he will change the password quarterly.

E. *Colorado Lawyer* column has been submitted. It was written by a committee made up of Martha Keister, Wanda McDavid, Mariann Storck, and Shannon Vicic. It is titled "The Legal Research Corner" and will be published quarterly. The first column addresses the *Colorado Code of Regulations* and the *Colorado Register*.

F. Does CoALL need to have a Speakers Bureau?

1. It's on our bookmark
2. Dan Cordova volunteered to head a committee to explore member areas of expertise and generate a list.
3. This bureau would be another forum for marketing our association and profession plus it may generate some fees or honoraria which our treasury could use.

G. The CoALL committee on the Colorado Code of Regulations has submitted a report on its activities and is now dissolved. The committee was composed of Martha Campbell, Katheryn Christnacht, and Rob Richards. An article will be written for *Scuttle*.

H. Dan Cordova and Martha Campbell will make a 3 hour presentation at Mesa State College in Grand Junction on October 14. The topic is Basic Legal Research. \$100 is being paid for their services.

I. Holly Kulikowski accepted a One-Time Development Award at the 2002 AALL conference on behalf of CoALL.

J. Mary Wilder scholarship issue was discussed. It was mentioned that other group chapter awards are not usually named after individuals except maybe after the 1st president of the chapter. The topic was tabled to the next meeting.

The Executive Board meeting was adjourned at 5:32 p.m.

Respectfully submitted: *Mariann Storck*, Secretary

Colorado Association of Law Libraries
Annual General Membership Meeting
June 20, 2002

The CoALL Annual General Membership meeting was called to order by President Holly Kulikowski at 6 p.m.

- I. Minutes of the last meeting were approved
- II. Annual Reports were submitted by the following chairs and their respective committees. All reports are attached at the end of this document.
 - A. Programming - Holly Kulikowski
 - B. Finances - Nancy Sensel (report read by Druet Cameron Klugh)
 - C. Secretary - Rob Richards
 - D. Library School Liaison - Patty Wellinger
 - E. Bylaws - Katheryn Christnacht
 - F. Colorado Library Marketing Council - Holly Hoxeng
 - G. Grants and Scholarships - David Selden
 - H. Long Range Planning - Martha Campbell
 - I. Membership and Placement - Carol Shipley (given by Druet)
 - J. Public Relations - Karen Selden
 - K. Web Master - Tamara Tureson
 - L. Nominations - Bev Agnew
 - M. Newsletter - Mary Killoran
- III. New Business
 - A. Committee Chairs and Officers for 2002 -03
 1. Officers
 - a. President - Holly Kulikowski
 - b. Vice President/President Elect - Martha Campbell

- c. Secretary - Mariann Storck
- d. Treasurer - Dan Cordova
- e. Members at Large
 - (1) Karen Selden
 - (2) Mark Estes
 - (3) Immediate Past President - Druet Cameron Klugh
- 2. Programming - Martha Campbell
- 3. Library School Liaison - vacant
- 4. Bylaws - Katheryn Christnacht
- 5. AALL Library School Liaison - vacant
- 6. Colorado Library Marketing Council - Holly Hoxeng
- 7. Grants and Scholarships - David Selden
- 8. Long range planning - Goldie
- 9. Public Relations - Monica Martens
- 10. Web Master - Rob Richards
- 11. Nominations - vacant
- 12. Membership and Placement - Carol Shipley
- 13. Scuttle - Mary Killoran
- 14. Legislative - vacant
- 15. Brown Bag - Mary Clifton
- B. President's vision for 2002-03 is to focus on programming including a CoALL Institute. She wants to research past Institute topics, look at the history of CoALL and explore other "Hot Topics" such as the Colorado Code of Regulations, printed version and archival records.
- C. CoALL's 25th Anniversary Celebration will be a special event to be held in October. It will commemorate CoALL's 25th anniversary. Druet Cameron Klugh and Martha Campbell are members of this subcommittee. They have tentatively scheduled the commemoration for October 24, 2002. It is the 4th Thursday of October. They will be putting out a request for memories and memory items to recognize CoALL's 25 years in existence.
- D. Colorado Code of Regulations: Colorado code of Regulations will no longer be published as of July 1, 2002. The Secretary of State's office is looking for an interim publisher and a replacement permanent publisher. They are also exploring the feasibility of electronic publishing beginning January, 2003. Members express their concern about archival material. While the CCR is currently available electronically on both LoisLaw and Westlaw, neither includes historical information.

Currently the Colorado Supreme Court Library keeps old and superceded regulations and will continue to do so as long as there are copies to keep.

Rob Richards has been in contact with Johanna Billmyer, Director of the Secretary of State's Office, Division of Licensing and Enforcement. He will follow up with her to get more information and the status of finding another publisher. He also volunteered to chair a special committee to monitor the situation, possibly contact Mary Alice Baisch at AALL for ideas; and, draft a letter on behalf of the Colorado Law Library Association expressing our concerns and offering assistance in some form. Katheryn Christnacht and Martha Campbell volunteered to assist Rob with this committee. Rob will post updates to CoALL's Listserv as he finds out more.

IV. Old Business

- A. Vacancies: CU

B. Mariann Storck has received a reply from Arlene Abady of *The Colorado Lawyer* regarding our proposal of a column titled something like, "Stump the Librarian". She has asked Mariann to call to discuss it further.

C.

V. Annual Reports follow:

A. **Programing Report 2001-2002**

Holly Kulikowski

CoALL VP

September 2001

Marianne Wesson, author and Professor at CU joined us for a talk about her writing, the publishing industry and how she researches her novels. Lois Calvert retired at this meeting, a small presentation for her was also given.

December 2001

CoALL Christmas Party

CoALL Christmas Party was held at Holland & Hart LLP. There was a great turn out and new members of CoALL were recognized and welcomed.

March 2002

CoALL First ever Librarian Happy Hour Event

The Librarian Happy Hour event was hosted by Arnold & Porter. All the librarians in the city and surrounding suburbs were invited. We had a good turn out. There were some new faces and lots of networking. Good wine and snacks were also enjoyed.

April 2002

Annual AALL visit

Karl Gruben, AALL Secretary, visited us from headquarters. He visited Holland & Hart LLP, Denver Public Library and Supreme Court Library. Karl participated in our business meeting and offered suggestions. Justice Hobbs was also present and was presented with an Honorary membership to CoALL. He was also given a CoALL t-shirt and hat.

June 2002

CoALL 1st Annual Bridging the Gap Program

This Summer research institute was held at Holland & Hart LLP. The turn out was amazing. Over 70 summer associates throughout the downtown Denver area attended. The half day seminar was very well received and showed all the great talent that CoALL has. CoALL thanks all the sponsorships for helping make this event a success! On to next year!!

B. Finance/Treasurer

COALL TREASURER'S REPORT	
March	Jun-02
SUBMITTED BY NANCY SENSEL	
Beginning balance	\$2,096.31
Receipts:	
Lexis	\$60
Westlaw	\$60
Memberships	\$10
Interest accrual	\$0.66
Total receipts	\$130.66
Disbursements:	
Happy hour	\$88.65
Periodic report to CO Sec State	\$25.00
Karl Gruben's visit	\$135
Contribution to AALL for 9/11	\$200
Service charge	\$1.20
Total disbursements	\$449.85
Ending balance	\$1,777.12
Janus fund balance	\$4,743.92

C.) Secretary
MEMORANDUM

TO: CoALL Executive Board
FROM: Rob Richards, CoALL Secretary
RE: CoALL Secretary's Annual Report 2001-2002
DATE: June 17, 2002

Greetings:

Thank you all for your support of the Secretary's work this past year, and for providing corrections to minutes. Thanks especially to Karen Selden, for transcribing the minutes of the Dec. 6 Executive Board meeting, and Holly Hoxeng, for transcribing the minutes of the Apr. 10 Executive Board meeting.

The duties of CoALL's Secretary are to transcribe minutes of CoALL Executive Board meetings, coordinate the revision of these minutes, transmit corrected minutes to the editor of *The CoALL Scuttle* for publication, and receive applications for CoALL grants and scholarships.

CoALL Executive Board meetings were held on Oct. 25, 2001, Dec. 6, 2001, Apr. 10, 2002, and Apr. 25, 2002. Minutes of these meetings were transcribed and revised. Approved versions of the minutes were published in *The CoALL Scuttle* as follows:

* Minutes of the Oct. 25, 2001 meeting in Win. 2002 issue,
<http://www.aallnet.org/chapter/coall/scuttle/winter2002.pdf> ;

* Minutes of the Dec. 6, 2001 meeting in Spr. 2002 issue,
<http://www.aallnet.org/chapter/coall/scuttle/spring2002.pdf> ;

* Minutes of the Apr. 10 and Apr. 25, 2002 meetings will appear in the Sum. 2002 issue.

The Secretary also received several applications for CoALL grants and scholarships, and forwarded these to the Chair of the Grants & Scholarships Committee.

The Secretary wishes to thank Mary Killoran, editor of *The CoALL Scuttle*, for publishing the minutes of CoALL Executive Board meetings.

Please let me know if you need more information, and thank you again for your support.

D.) 2002 - CoALL Annual Report – Library School Liaison

By Patty Wellinger, University of Denver

This was my third and final year as the Library School Liaison for CoALL. The goal of this position is to encourage individuals to consider a career in law librarianship. Activities during the 2001-2002 year included:

- Submitted items to CoALL Scuttle on Emporia and University of Denver library school programs.
- Provided contact information to CoALL Grants & Scholarships Committee in order to advertise to library students via their school listservs.
- Attended the January 2002 orientation session of the 7th Denver Cohort of Emporia SLIM students.
- Martha Keister (DU) gave a presentation on law librarianship to the DU library school's reference services class in May.
- Goldie Burton (DU) organized a table on law librarianship for the career fair at the DU College of Law.

E.) Bylaws (I do not yet have this in electronic format)**F.) Colorado Library Marketing Council****G.) Annual Report - CoALL Grants and Scholarship Committee**

June 18, 2002

Submitted by: David Selden, Grants and Scholarship Committee Chair.

In the past membership year, only one individual applied for a scholarship or a grant. That individual, Tamara Tureson was awarded a scholarship for 175.00.

The committee chair revised the scholarship and grants guidelines, procedures and forms to make them more helpful and easier to use. In addition the application form for scholarships was modified to require the recipient to contribute to CoALL in some way.

G) Grants and Scholarships**Annual Report****CoALL Grants and Scholarship Committee**

June 18, 2002

Submitted by: David Selden, Grants and Scholarship Committee Chair.

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H) Long Range Planning (I do not yet have this in electronic format)

I.) Membership Committee Report 2001-2002

Caryl Shipley

CoALL's current membership is 87, down from 105 last year. 33 of our members (38%) work in private law firm libraries. The number of members in academic libraries is 25 (29%) of the membership. Court and government library members number 14 or 16% of the membership. The remaining associates are lifetime members (5), people who work for vendors (6) and special libraries (2).

Nine new members joined CoALL during 2001-2002 and they were recognized and welcomed at our Holiday Party in December. Lifetime memberships are held by Lois Calvert, Frances Campbell, Al Coco, Oscar Miller, and Jean Tarbel.

Dues were \$20.00 for institutional, individual and associate memberships and \$5.00 for student memberships. This amount is prorated for those joining after January 1 and they need only pay \$10.00. Student dues remain at \$5.00.

Many CoALL members also belong to other library associations. 62 (71%) belong to the American Association of Law Libraries (AALL). 16 (18%) to the Southwestern Association of Law Libraries. 17 members (20%) to the Special Library Association (SLA), three members (3%) to the Colorado Library Association (CLA), seven members (8%) to ALA, one member belongs to the Wyoming Library Association, and one member belongs to WESTPAC.

**J.) Publicity Chair/AALL Chapter Liaison Annual Report
CoALL Business Meeting
June 20, 2002**

The focus of this position is to publicize CoALL and CoALL activities, as well as promote the accomplishments of CoALL and CoALL members, to appropriate interested parties within AALL, among the greater library community, and among the general public.

The primary tool used to achieve this goal is sending "news releases" to appropriate newsletters and periodicals. Publications that received news releases from the Publicity Chairperson during the 2001-2002 term are:

AALL Spectrum (Chapter News Column and Membership News Column)
ALL-SIS Newsletter
Chapter Leadership Bulletin
Colorado Lawyer
Colorado Journal
LISP-SIS Newsletter
SCCLL-SIS newsletter
Scuttle

SWALL Bulletin

In July 2001, a press release with the names of the 2001-2002 CoALL officers (and their respective firm, school, or court affiliations) was sent to the Colorado Lawyer and the Colorado Journal. A similar press release will again be sent to these two journals with the results of the 2002-2003 CoALL elections.

CoALL members are highly encouraged to pass along information about other CoALL members (or themselves!), such as presentations given, articles written, awards received, elected or appointed positions, promotions, change of jobs, etc., to the Chairperson for distribution to appropriate sources. Suggestions of additional publications to receive CoALL information are also welcomed.

Other publicity opportunities that arose during the 2001-2002 term include:

1. In late August 2001, Martha Campbell began taking orders for the very first editions of CoALL T-shirts and baseball caps. The sale of these items promotes CoALL while adding a bit of money to CoALL's coffers. The 100 per cent cotton T-shirts are dark purple and emblazoned with the award winning black, white, and lavender CoALL mountain logo on the front. The caps are black with "CoALL" lettered in white on the front and feature adjustable sizing. Pictures of these items (modeled by CoALL members including Barbara Bintliff and Druet Cameron-Klugh) can be found on the CoALL website (<http://www.aallnet.org/chapter/coall/>). For those who have purchased these items, remember to wear them to volunteer events and conference events (like the AALL Hein Fun Run). For those who did not purchase any items yet, more can be ordered, so contact Martha if interested. Thanks to Martha for spearheading this effort!

2. On Sunday evening December 9, 2001, eighteen CoALL members and guests volunteered to answer telephones during a live segment of the Channel 6 Rocky Mountain PBS membership drive. Rick Steves, the host of the famous and popular travel series, was in the Channel 6 studio to talk about and introduce some segments about traveling in Europe. During the time slot, the volunteers took 141 pledges totaling \$18,625. In addition, they received one legal reference question! All volunteers wore either purple (the CoALL color) or the terrific new CoALL T-shirts and hats created during the fall of 2001. The volunteers all received dinner and thank you gifts for their time, including autographed copies of Rick Steeves' travel newsletter. All the volunteers had a fantastic time, and CoALL received some wonderful exposure. CoALL hopes to make this volunteer opportunity a regular event.

3. On June 6, 2002, CoALL held its first Bridge the Gap program for summer associates. Over 70 summer associates from law firms in Denver attended this legal research institute. CoALL would like to thank the sponsors of the event: WestGroup, LexisNexis, BNA, CCH, Association of Legal Administrators, Denver Area Legal Recruiter Association. In addition, a big thank you goes to CoALL Vice-President/President-elect Holly Kulikowski and her committee for coordinating the first edition of what is hoped to be an annual event.

4. CoALL members are still pursuing the idea of writing an article promoting the profession of law librarianship in the Colorado Lawyer. Thanks to Ann-Marie Wills for contacting the Colorado Lawyer and receiving the invitation to write such an article!

Finally, a job description of the Publicity Chair/AALL Chapter Liaison was created in June 2002 and will be passed on to the new Chair, Monica Martens.

Respectfully submitted,

Karen Selden
Publicity Chairperson
AALL Chapter Liaison

K.) CoALL Webmaster/Listowner 2002 Annual Report
Tamara Tureson

The listserv and web page continue to run smoothly; both are hosted on AALL servers, which have been very reliable.

The listserv continues to be spammed on an almost daily basis. List members see very little, if any, of the spam because of effective filtering software.

The website has remained stable. Projects completed this year include:

Addition of a history page listing board members back to 1977

- Addition of pictures from CoALL events
- Addition of pictures of the CoALL t-shirt and order form
- Addition of several member articles
- Updated the executive board and committees page
- Updated and maintained membership directory
- Maintenance of the events page, jobs page and Scuttle page
- Updated membership application forms and scholarship forms
- Prepared Webmaster and Listowner job descriptions
- Created documentation of webpage and listserv procedures and passwords

As of July 15, 2002, Rob Richards will become the new webmaster and listowner for CoALL.

L.) Nominations

Thanks to the hard work of committee members Druet Cameron Klugh and Martha Keister, we have a great slate of officers nominated and elected for the 2002-2003 year. They are as follows:

Vice President/President Elect: Martha Campbell

Secretary: Mariann Storck

Treasurer: Dan Cordova

Members at Large: Karen Selden and Mark Estes

Submitted by Bev Agnew, Nominations Committee Chair

M.) Newsletter

CoALL Scuttle 2001-2002

Mary L. Killoran, Editor

In October of 2001, Druet Klugh and I published the first all-electronic edition of the *CoALL Scuttle*. The newsletter was assembled using Word, then scanned into .pdf format. We learned that color type should not be used, since it did not print on everyone's black and white printers, but that color pictures were easy to view on the screen, and printed acceptably in black and white. Articles submitted via e-mail were quickly incorporated, so the deadlines were more flexible.

We have received very positive feedback on the three editions done so far. Except for four or five individuals who do not use e-mail or have no

access to the internet, delivery to members has been done via e-mail. A few days after publication, Tamara Tureson has posted each newsletter on the CoALL website, <http://www.aallnet.org/chapter/coall/>. Lexis and Westlaw continue to advertise in the newsletter, but, in keeping with AALL rules, the version posted to the website has the advertisements deleted.

<end of annual reports>

The General Membership meeting was adjourned at 6:30 p.m.