



A Chapter of the American Association of Law Libraries

SCUTTLE

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WINTER 2002

Letter from the President

by Druet Cameron Klugh

Warmest New Year's greetings to you all! This season is the time of year we look back on the past year, and make plans for our future. The same can be done for an organization. CoALL has had an active and varied year.

- January 2001 saw members Lois Calvert, Mary Clifton and Marcy Dunning preparing their presentation on law library development for the CLE of Colorado program "Hanging Your Shingle"; Jessica Hogan and Debra Austin were putting their finishing touches on technology presentations for state legislators and the Department of Education; and Martha Campbell and friends put the CoALL archives in good shape;
- February 2001 we were treated to a poetic speech on the value of what we do daily by Colorado Supreme Court Justice Greg Hobbs, reflections on job realignment by Wanda McDavid, Marcy Dunning and Steve Rosas, and remarks on the status of resource sharing in Colorado by Brenda Bailey of the State Library during our educational institute;
- March 2001 brought renewed efforts by with Katheryn Christnacht and Nancy Sensel continuing their committee's complete overhaul of our chapter by-laws;
- April 2001, Sally Holterhoff visited from Valparaiso Law Library in her capacity as an AALL Executive Committee Board Member, sharing suggestions for the betterment of our chapter, and joining in the annual Appreciation Dinner attended by our board and committee chairs;
- May 2001, CU Law Library Director Barbara Bintliff and DU Law Library Director Gary Alexander each continued their plans for their new libraries as building plans for the new law schools take shape;
- June 2001 witnessed the changing of the guard as President Linda Rose and her capable board handed over the leadership of CoALL to our current fine group of leaders;
- July 2001, many of us had the opportunity to attend AALL convention in Minneapolis with its wide range of educational and leadership programs, the entertaining sophistry of Garrison Keillor and the enjoyable final banquet where Barbara Bintliff assumed the mantle of the national presidency, while locally Holly Hoxeng was recognized as Legal Assistant of the Year by the Denver Bar Association;
- August 2001, plans are underway to transform the *Scuttle*, ably produced by Caryl Shipley for so long, into an electronic format with Mary Killoran as the new editor;
- September 2001, members made the trek to Boulder to hear author and CU Professor Marianne Wesson talk about researching and writing her successful mystery novels;

- October 2001, plans for a "Bridge the Gap" program blossomed and are being carried forward by Tom Seward, Holly Kulikowski, Mary Farner, and Nicole Fairless; Mary Killoran produced the first electronic issue of our chapter newsletter and Tamara Tureson added it to our growing website;
- November witnessed the premier of our snazzy purple CoALL logo T-shirts thanks to Martha Campbell's efforts; Wanda McDavid and Marcy Dunning were presenting their class on course building at Internet Librarian;
- December encapsulated the spirit of the holidays well: we celebrated the season and enjoyed our colleagues' company and the wonderful view at the lovely party organized by Holly Kulikowski in the offices of Holland & Hart; our members also supported the community by participating in the PBS telethon fund-raising event coordinated by Karen Selden.

I'd say that's a pretty fine record for the previous twelve months, and this list only scratches the surface. Our activities well represent the culmination of hours of effort and planning by our members, individually and as committees. I thank every one of you who assisted in promoting the activities and reputation of CoALL in the past year. I urge you to keep *Scuttle* editor Mary Killoran and Publicity Liaison Karen Selden in the know about your activities. I challenge you to make 2002 just as exciting and full of fun and learning for all of us. As our organization's 25th anniversary* appears on the horizon, it's a perfect time to take stock of your commitment to CoALL and resolve to enhance your connection with your professional colleagues. I'll be calling on you!

With best wishes for a happy, healthy and safe year,
Druet

* How many of you were present for the founding of the Colorado Consortium of Law Libraries in 1977?

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Colorado Library Association LIBRARIAN OF THE YEAR

Brenda Bailey-Haner, director of Networking and Resource Sharing for the Colorado State Library, has been named "Librarian of the Year" by the Colorado Library Association.

She was cited for her vision of outstanding access to library resources for all libraries and residents of the state. "With a strong focus on improving equitable access, Brenda has implemented the Colorado Virtual Library, the Colorado Virtual Library for Kids, the interface for the Colorado Digitization Project, and the Colorado SWIFT statewide interlibrary loan service," said the professional organization.

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Upcoming events in 2002 (details to come): Holly Kulikowski

Instead of the annual Feb. institute , we're doing something different this year
A gathering of Downtown/Local Librarians in March 2002

Other upcoming events include:

April 2002 Visit from AALL (Karl Gruben)
June 2002 Bridging the Gap Summer Associate Training program

Introducing CoALL's New Membership Chair

Many of you know Caryl Shipley as the former long-time editor of *The Scuttle*. We welcome her now as our Membership Chair. Caryl has been at the University of Denver for over 20 years, first as the Coordinator of Foundation Relations, and for the last decade as a Library Assistant with the DU Westminster Law Library. Caryl is a 4th generation Denverite. She went to college with O.J. Simpson. For those of you who remember the "What CoALL Collects" articles, note that Caryl is a lover of crystal flowers and crystal animal figures.

If you have any questions or concerns about membership, please contact Caryl at 303-871-6015 or cshipley@law.du.edu.

CoALL Volunteers for PBS

On Sunday evening December 9th, 2001 the following eighteen CoALL members and guests volunteered to answer telephones during a live segment of the Channel 6 Rocky Mountain PBS membership drive:

Theresa Baker
Georgia Briscoe
Martha Campbell
Katheryn & Garrett Christnacht
Teresa Coberly
Candy Herring
Martha & Bill Keister
Druet Cameron Klugh
Holly Kulikowski
Karen Marchesi
Lisa Mathews-Bingham
Stephen Bingham
Rob Richards
Linda Rose
Caryl Shipley
Pat Wallace



Rick Steeves, the host of the famous and popular travel series, was in the Channel 6 studio to talk about and introduce some segments about traveling in Europe. During the time slot, the volunteers took 141 pledges totaling

\$18.625. In addition, they received one legal reference question! All volunteers wore either purple (the CoALL color) or the terrific new CoALL T-shirts and hats created during the fall of 2001. The T-shirts are a beautiful purple with the award winning mountain logo from the top left-hand corner of the CoALL website on the front. You can see a picture of the T-shirts on the website:

<http://www.aallnet.org/chapter/coall/>

As an aside, if you haven't purchased a CoALL T-shirt or hat yet, contact Martha Campbell (martha.campbell@state.co.us). She ordered some extras, and we could easily place another order in the near future if there is interest. Buying and wearing CoALL fashions is a great way to help CoALL's coffers as well as advertise our great organization.



Georgia Briscoe



Martha Keister, Caryl Shipley, Bill Keister

The volunteers all received dinner and thank you gifts for their time, including autographed copies of Rick Steeves' travel newsletter. All the volunteers had a fantastic time, and CoALL received some wonderful exposure. CoALL hopes to make this volunteer opportunity a regular event.

Please contact Karen Selden (Karen.selden@Colorado.edu) if you have any preferences for future PBS volunteer opportunities (Should we try to get on live segments that feature travel, cooking, self-improvement, etc.? What time slots are preferable: daytimes on weekends, weeknights, weekend evenings?). Also, please pass along ideas for any other volunteer opportunities in the local community. CoALL can certainly help other wonderful organizations if there is interest.



Clockwise from back left: Linda Rose, Theresa Baker, Georgia Briscoe, Pat Wallace, Rob Richards, Martha Campbell, Teresa Coberly, Holly Kulikowski, Candy Herring, Steve Bingham and Lisa Mathews-Bingham



Katheryn Christnacht, Mary
Ann Parfrey, Mary Clifton



Marcy Dunning, Gary Alexander

CoALL Holiday Party Held at Holland & Hart December 6th 2001 Holly Kulikowski

The CoALL Holiday Party was held on December 6th 2001 at Holland & Hart. Food, fun and socializing were the topics on hand. We had a great turn out of 40 people who enjoyed the various appetizers and beverages. Druet made a small presentation to all the new members (12 total) and welcomed them into our ranks. She was also very busy with the digital camera all evening, so check the CoALL website and see if your picture made it up. I thank everyone for participating and making it a great event.



Matthew Elisha, Mariann Storck,
Shannon Vicic



Linda Rose and Holly Kulikowsk



Martha Keister, Caryl Shipley

NOW ON LINE

The FCIL SIS Newsletter (Foreign, Comparative and International Law Special Interest Sec is now available in HTML and PDF at:
<http://www.aallnet.org/sis/fcilsis/fcilsis.html>

Chapters publishing electronically:
ALLA (Atlanta); CoALL (Colorado); MALL (Minnesota); NoCALL (Northern California);
SNELLA (Southern New England)

Print copies are sent on request to members without e-mail.

Supreme Court Library Committee Report

By Martha Campbell, Acting Supreme Court Librarian

As you recall, the Supreme Court has been studying options for the Supreme Court Law Library. One of the options was closure of the library to all but court users. The Supreme Court rejected this option because the library provides a valuable service to lawyers and the general public, many of whom have no other source for legal reference materials. The court has also decided that the library staff will report to the Clerk of the Supreme Court, Mac Danford, who also has budgetary responsibility for the library's operations. The Supreme Court Library is open from 8 a.m. to 5 p.m. on weekdays. Extending library operations to other hours is still under study but appears not to be feasible at present due to security and budgetary concerns.

Laura Harris has recently joined the staff as Assistant Librarian. She and the rest of the staff, Deputy Supreme Court Librarian, Linda Gruenthal, the library assistants, Maria Richmeier and Diccon Conant, and myself, are available to assist you in the use of the library's collection, which includes current and superseded Colorado and federal materials. The library continues to maintain subscriptions to Westlaw and Lexis, with free Lexis usage in Colorado and selected federal materials. The library will also continue to provide copying and faxing services for a fee.

Our web address is www.state.co.us/courts/sctlib.

We look forward to being of service to the public and the legal profession, and we always welcome your suggestions.

Internet-Librarian 2001 Presentation

Marcy Dunning, Wanda McDavid, and Judy Goater of Access/Information presented "Blueprints for Building Courses" at Internet Librarian 2001 in Pasadena, California last November. We were very excited by the positive feedback we received as well as the opportunity to connect with other individuals from across the country.

Our presentation focused on the design of our Preventing Search Rage Internet search series, a course series we are currently offering to attorneys

for CLE credit in the Denver area. We discussed the practical aspects of planning from the initial course concepts to the nuts and bolts of planning, teaching and marketing the classes. One point that we emphasized is that course development is ongoing and with the class evaluations it becomes a continuous, circular process.

A/I shared the spotlight with Bill Pardue from the Arlington Heights, Illinois Memorial Library, who talked about preparing for Internet training classes in the public library sector. Based on a very full room of participants, there seems to be a lot of interest in Internet course design and planning. Information professionals are increasingly aware of the need for end user search strategy training.

Marcy Dunning, Judy Goater, Wanda McDavid, Access/Information, Inc.

SLIM: MLS Programs in Colorado, Nebraska, & North Dakota

The SLIM Distance Education Program for the Master of Library Science degree continues to be a huge success. On August 25, 2001, the SLIM-New Mexico II cohort graduated and brought to fourteen the number of completed distance education programs since the 1991 graduation of the first program in Iowa. More than six hundred students have earned their MLS degree from SLIM by attending weekend classes in locations from Iowa to Oregon, and by using electronic mail to communicate with faculty and fellow students.

SLIM has made the MLS curriculum available in seven states outside of Kansas since 1987, six of which do not have a local accredited school of library and information management. Colorado and Oregon have generated the most students for the Distance Education Program. SLIM will start its fourth student cohort in Portland this fall and seventh student cohort in Denver in January 2002.

SLIM and KU School of Law Develop Legal Information Management Degree

SLIM and the University of Kansas School of Law recently joined forces to propose a new graduate level degree program in legal information management that would be the only one of its kind in the country. The program has met with the approval

of the Kansas Board of Regents, but it has yet to receive funding from the Kansas legislature. The budget request is for one full-time faculty position at each school, part-time faculty, and operating expenses.

The Legal Information Management program would combine elements of the curriculum from each school for a master's degree that would require 49 hours of coursework. Graduates of the program would have the requisite skills and expertise to meet the needs of the legal community in Kansas and nationally. Graduates would also enjoy a wide-open job market. The American Association of Law Libraries reports that in the years 1999-2000 only 87 resumes were received for 127 openings nationwide for law librarians. Graduates from the program would also be eligible for other positions in the legal field experiencing increased demand such as legal researchers, legal office managers, governmental agency positions, and more. The collaborative work of the two schools would make the program unique. The University of Washington and Catholic University of America (CUA) both have law library programs, but the collaboration of SLIM and the nationally recognized University of Kansas School of Law would make the Legal Information Management program unlike any other in the country. The University of Washington program requires the student to earn both a Juris Doctorate (JD) and a Master of Library Science (MLS) degree. The Legal Information Management degree would be a much more time and cost-effective means of meeting a critical need....

For more information about the proposed Legal Information Management Degree program, contact Dan Roland by calling 1-800-552-4770 ext. 5064 or by sending e-mail to sliminfo@emporia.edu.

Natural Resources & Environmental
Website Available from
DU College of Law

NaturalResources WebLinks
(<http://www.law.du.edu/naturalresources/>) is a new website which offers access to a broad range of specialized topics and country specific information covering the field of foreign and domestic natural resources and environmental law.

The website provides organized access to links for topical information relevant to the study of natural resources/ environment. Topics include water,

energy, environment, forestry, mining, oil & gas and indigenous peoples. Approximately 60 countries have specific research links for these topics, as well as tax and investment resources. The country pages also include links to legal databases. Other sections of the website provide researchers access to international treaties and organizations.

The site has been created and is maintained by the Natural Resources and Environmental Law Program at the University of Denver College of Law. Students in our LLM, MRLS, and JD programs work under the direction of the College of Law Library staff in locating and providing links that allow access to a broad range of specialized topics and country resources.

DU's Natural Resources and Environmental Law program provides over 40 graduate courses related to these subjects. Tracks are available for an international or US law emphasis, and for our LLM and MRLS programs, students may select studies in six specializations.

James Otto, Director of the program stated "[t]he field of natural resources and environmental law requires an understanding of specialized law and policy. Globally, the development of resources to support the world's long-term economic and social well-being is steadily expanding. Demand for minerals, energy, forest products and water continue to increase. At the same time, the need to develop these vital resources must be balanced with sound environmental policies. Professionals in the natural resources field, whether they work in private practice, a regulatory agency or with a natural resources company, either in the United States or abroad, will enhance their career prospects by obtaining a competent background in the policies, issues, problems and regulatory practices relating to the resources sector. The Natural Resources and Environmental Law Program offers a unique variety of advanced study programs designed to provide a competitive edge." Further information may be obtained from the program's website at http://www.law.du.edu/support/nr_llm/index.htm.

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News Release

For immediate release, November 26, 2001

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**SWIFT strengthens Colorado libraries' interlibrary
loan capabilities**

"SWIFT" was a new word heard buzzing around the Colorado Library Association (CLA) conference last month. What is SWIFT? It stands for "State Wide Interlibrary loan Fast Track," the name of Colorado's new Fretwell-Downing, Inc., interlibrary loan software used for statewide resource sharing. Thanks to Brenda Bailey-Hainer's informative presentation, librarians attending CLA learned all about SWIFT. She is the Director of Network and Resource Sharing for the Colorado State Library. Also presenting was Jean Madsen, Colorado State Library's SWIFT Coordinator.

The attendees learned that SWIFT is the web-based electronic interlibrary loan requesting and tracking system that the Colorado State Library is providing to all libraries in the state. Bailey-Hainer said, "It's a multi-type system, available at no charge to all public, academic, school and special libraries in Colorado. About 100 libraries are currently using the system and twice that are expected to be signed up by early summer."

The software that makes SWIFT possible is Virtual Document eXchange, or VDX, produced by Fretwell Downing, Inc., a global leader in the evolution of digital libraries. The SWIFT pilot program was launched in Colorado in April, 2001, and, by September, was available to all libraries in the state. In that short time, Colorado libraries have already sent 10,000 requests through the system.

CoALL Executive Committee Meeting Minutes

Date: June 28, 2001

Location: Colorado Supreme Court in Denver, Colorado

Attendees: Bev Agnew, Lois Calvert, Martha Campbell, Martha Keister, Druet Cameron Klugh, Holly Kulikowski, Rob Richards, Gay Roesch, Linda Rose, Karen Selden, Nancy Sensel, Caryl Shipley, Tamara Smith, Mariann Storck, and Ann-Marie Wills

Linda Rose called the Executive Committee meeting to order at 4:10 pm.

A) OLD BUSINESS:

1. The minutes of the April 19, 2001 Executive Committee Meeting were approved unanimously (moved by Druet Cameron Klugh; seconded by Nancy Sensel).

B) COMMITTEE REPORTS

1. Treasurer's Report:

* Tamara Smith summarized her written report for the period March 2001 to June 2001. The checking account balance is \$578.52 and the Janus Fund contains \$4,709.91. A copy of Tamara's full written report is available from Karen Selden, CoALL Secretary. The report was unanimously approved (moved by Druet Cameron Klugh; seconded by Nancy Sensel).

2. Programs Report:

* Druet Cameron Klugh passed around pictures taken at April's CoALL meeting with Sally Holterhoff.

* Druet encourages CoALL members to give program ideas for the 2001/2002 term to Holly Kulikowski, the new Vice-President/President-Elect.

3. Grants and Scholarships Report:

* Rob Richards summarized his written annual report. CoALL provided four grants during the 2000/2001 term, two to library science students and two to CoALL members for professional development. A copy of Rob's full written report is available from Karen Selden, CoALL Secretary.

4. Membership/Directory Report:

* Bev Agnew reported that CoALL currently has 105 members. She mentioned that one challenge for CoALL in the future is to decide how to provide the membership directory. Does CoALL want to continue to create a print directory, or should the directory be provided online? A copy of Bev's full written report is available from Karen Selden, CoALL Secretary.

5. Newsletter Report:

* Caryl Shipley briefly summarized her written annual report. Three issues of the Scuttle were produced during the 2000/2001 term (in October 2000, January 2001, and April 2001), with a fourth issue due to be produced in July 2001. A copy of Caryl's full written report is available from Karen Selden, CoALL Secretary. Caryl and her son were presented with gifts to thank them for their efforts in organizing and producing the Scuttle.

7. Long Range Planning Report:

* Martha Campbell reported that she created a list of the labeled files that were created during the January 2001 Archives "Sorting Party." She will contact CoALL members via the CoALL list and the Scuttle to obtain missing directories and newsletter issues. Martha will recommend retention guidelines to the CoALL Executive Committee for approval at the next meeting. Sally Holterhoff reminded Martha to contact AALL when CoALL reaches its 20th anniversary, since AALL likes to recognize chapters celebrating milestone anniversaries.

8. Bylaws Revision Report:

* Nancy Sensel reported that attorneys at Holme, Roberts & Owen are reviewing the proposed changes before they are sent to the CoALL membership for approval. The bylaws will also be examined for other changes or updates that need to be made. All changes to the bylaws will be presented to the CoALL membership for a vote after adequate notice and time for discussion.

9. Webpage/Listserv Report:

* Tamara Smith reported that she plans to update the web page soon with information about the new officers. If anyone wishes to add or update other information, please let her know soon so that she can do all the updating at once. Older issues of the Scuttle have been converted to PDF format, but Tamara's current software will not allow her to post these to the website.

* AALL now has a list owners' listserv, which is helping Tamara find the right people to help her when problems arise. AALL has installed better listserv software, which filters out much more spam.

10. Library School Liaison Report:

* Caryl Shipley distributed Patty Wellinger's written annual report. A copy of Patty's full written report is available from Karen Selden, CoALL Secretary.

11. Government Relations Report:

* Ann-Marie Wills summarized her written annual report. A copy of Ann-Marie's full written report is available from Karen Selden, CoALL Secretary.

C) NEW/OLD BUSINESS

1. Newsletter Editor

* Druet would like this to be the year that the Scuttle makes the transition from paper format to electronic format. Druet is still exploring options for candidates for the new editor. She plans to break up the responsibilities of the editor so that no one has to "do it all." She envisions having someone in charge of the technical aspects of the electronic newsletter (layout, etc.) and someone else in charge of soliciting, gathering, and editing news items. Druet will become the editor after her term as CoALL President expires in June 2002, however she cannot take on this

responsibility while she is President. If no one volunteers to take on this project, the Scuttle will not get published during the 2001/2002 term.

2. Free AALL Memberships

* Linda Rose led a discussion about free AALL memberships. There is confusion among the CoALL membership about free and discounted AALL membership coupons. Some CoALL members have received coupons that entitle someone who has not been an AALL member to join for one year for free, while some have received coupons good for a discount on an AALL membership. It is also not clear if only one coupon is sent per institution, or if individual AALL members will all get coupons.

3. Summer Associates Program

* Linda encouraged the next CoALL Executive Board to pursue this sort of program for June 2002. She saw a similar program (now in its fifth year) sponsored by the local AALL chapter in Cincinnati in May 2001 and was very impressed with what it offered, how well it was received, how well it was organized, etc. Linda obtained some of the materials from this program and is happy to share them with whoever is interested in organizing this event for CoALL.

4. PBS Volunteer Project

* Karen Selden reported that the next opportunity to volunteer will be in August or September.

5. CoALL Logo/Promotional Items

* Martha Campbell received a price quote of \$10 per T-shirt for a minimum order of 20 T-shirts with the CoALL logo. The Executive Committee liked the idea of using CoALL T-shirt sales as a fundraiser, by charging \$12.50 to \$15 per shirt ordered. Martha will take orders via e-mail in the next few weeks so that the shirts will be available for use during the PBS volunteer event.

* Martha also received a quote of \$340 dollars to print 150 notepads with the CoALL logo. The pads would be 5 ½ inches by 8 ½ inches. No decision was made about ordering the notepads.

6. Article for Colorado Lawyer

* Ann-Marie Wills agreed to co-ordinate this project. The Colorado Lawyer's focus is on law practice management, and the articles tend to give practical advice and tips. Interested parties need to help Ann-Marie brainstorm some ideas and present an outline to the Colorado Lawyer's editor. While the CoALL Executive Committee will be happy to see a CoALL sponsored article accepted for publication in Colorado Lawyer, the long-term goal will be to obtain a regular column in the journal and/or receive permission to create a whole issue devoted to law librarianship/legal research.

The meeting adjourned at 5:25pm.

Respectfully submitted,

Karen Selden
CoALL Secretary

CoALL Executive Committee Meeting Minutes

Date: October 25, 2001

Location: Holland & Hart LLP in Denver, Colorado

Present: Martha Campbell, Katheryn Christnacht, Mary Killoran (via voice conference), Druet Cameron Klugh, Holly Kulikowski, Rob Richards, Gay Roesch, Linda Rose, David Selden, Karen Selden, Tom Seward, Mariann Storck, and Tamara Tureson.

Druet Cameron Klugh called the Executive Committee meeting to order at 4:05 p.m.

A) MINUTES:

1. The minutes of the June 28, 2001 Executive Committee Meeting were approved unanimously (moved by Druet Cameron Klugh).

B) COMMITTEE REPORTS

1. Treasurer's Report:

* Druet distributed copies of Nancy Sensel's July-October 2001 Treasurer's Report. As of Oct. 2, 2001, the checking account balance was \$2284.38 and the Janus Fund contained \$4,743.92. Martha Campbell noted that expenditures for T-shirts and caps (\$505.00) were not reflected on the current Treasurer's report, but would appear on the next report. A copy of the full written report is available from Rob Richards, CoALL Secretary. The report was unanimously approved (Druet Cameron Klugh moved, Karen Selden seconded).

2. Programming Report:

- Druet passed around pictures taken at the AALL Annual Meeting in Minneapolis, and at April's CoALL meeting with Sally Holterhoff.
- Holly noted several ideas for programs:
 - Government documents for the non-documents librarian (suggested by Druet and Bev Agnew);
 - Luncheon with non-law librarians in Denver – perhaps in spring 2002;
 - Joint program with SLA in February 2002. [Druet noted 11/1/01 that this event will not happen, as DIALOG has chosen not to participate.]

ACTION: Holly will follow up on these program ideas and report back at the next Board meeting.

* Holly reported the success of the Sep. 20 program featuring Prof. Marianne Wesson at CU Law School. The Board thanked Holly for her excellent work on programming.

- Holly discussed the upcoming CoALL Holiday Party. Gay Roesch offered to host the party at the Colorado Legislative Council, but noted no alcohol would be allowed. The board was divided as to the importance of the availability of alcohol at the party. The issue of asking a vendor to underwrite the cost of the Holiday Party was discussed. Druet noted, and Linda Rose confirmed, that in the past vendors have not been solicited for the Holiday Party, but rather CoALL has subsidized the cost in the amount of \$2.00 to \$5.00 per member to reduce the admission charge. Linda noted that the cost of the event depends on the caterer's fee, and said the caterer used last year was reasonably priced.

ACTION: Holly & Gay will plan the Holiday Party.

ACTION: Linda Rose will give Holly & Gay information on caterers.

3. Long Range Planning Report:

* Martha Campbell said there was no new business.

4. CoALL Logo/Promotional Items

- Martha Campbell reported that sales of T-shirts and caps bearing the CoALL logo were a success: costs were \$505.00 and sales to date were \$446.00, with many more sales expected. The set-up fee for T-shirts was \$90.00 and for caps, \$30.00. Many items are available for sale, with prices at \$17.00 per T-shirt and \$10.00 per cap. Martha said sweatshirts are also available; she will find out the price. Martha reported that the vendor could also create a CoALL banner, should we wish to replace our current banner. The Board thanked Martha for her efforts.

ACTION: Martha will learn the cost of sweatshirts, and let the membership know via the Scuttle and/or the CoALL listserv.

5. Publicity Report:

- Karen Selden reported that CoALL is scheduled to staff the PBS telethon on Sun. Dec. 9, from 5 to 10:30 p.m., at Channel 6 in Denver, 1089 Bannock St., SW corner of 11th and Bannock. PBS will provide dinner. Members should sport their CoALL T-shirts and caps. The Board thanked Karen for arranging this wonderful promotional opportunity.

ACTION: Karen will send a reminder to the CoALL listserv about the PBS event.

ACTION: CoALL members are urged to volunteer at the PBS event.

- Karen asks members to send her member news, for publication in AALL Spectrum, AALL SIS newsletters, SWALL Bulletin. The Board thanked Karen for sending these notices to the national and regional publications.

6. Legislative Relations Report:

- Tom Seward reported that no library-related legislation had been raised in the special legislative session. UCITA is not likely to be introduced in the 2002 legislative session. ABA is now studying UCITA. At the CLA annual meeting (Oct. 26-29 at the Colorado Springs Adam's Mark Hotel), an attorney will give a program on UCITA and contracts. Tom said filtering legislation will likely be introduced in the 2002 legislative session, as will revisions to the state library law. The CLA Legislative Committee will meet this coming weekend and in November. The Committee has drafted revisions to the state library law: <http://www.cla-web.org/librarylawrevision.htm>. The Board thanked Tom for his efforts.

7. Grants and Scholarships Report:

- David Selden reported that one student scholarship application had been received, while two scholarships are available. After discussion, the Board approved a motion to extend the scholarship deadline until November 30, to allow David to publicize the scholarship more widely (David Selden moved, Rob Richards seconded).

ACTION: David will contact Patty Wellinger to discuss additional ways of publicizing the scholarship to library school students.

8. Newsletter Report:

- Mary Killoran reported that the production and distribution process for the electronic Scuttle is working well. Druet printed out copies and mailed them to the CoALL members who lack e-mail. The Board thanked Mary for doing such a fine job on the Fall 2001 issue, the first all-electronic issue, and Tamara Tureson for posting the issue on the CoALL Website.
- Archival copies of electronic Scuttle: Druet & Martha Campbell noted that each issue of the Scuttle needs to be printed out for archival purposes. Patty Wellinger has a color printer.

ACTION: Patty Wellinger will print out a color copy of the Fall 2001 Scuttle (the version that includes advertising), place a copy in the archive files, and send a copy it to Mary Killoran.

- Advertising: Druet reported that AALL does not permit advertising on AALLNET, including advertising in electronic chapter newsletters. Therefore, issues of the Scuttle placed on the AALLNET server must contain no advertising.

ACTION: Tamara will remove the Fall 2001 issue of the Scuttle from the AALLNET server. Mary will create a no-ad version of the issue, and send it to Tamara, who will post it to the CoALL Website.

ACTION: Druet, Mary, & Tamara will discuss possibly serving the "ad" version of the Scuttle from a non-AALL server.

9. Webpage/Listserv Report:

- Tamara Tureson reported that the Website has been updated as of this past Tuesday with current member information, news, job placement information, and the latest issue of the Scuttle. Photos of the 15th anniversary celebration are still on the site, but were moved. The Board thanked Tamara for her efforts.

ACTION: CoALL members should send news, electronic photos of CoALL events (including the 15th anniversary celebration), and job placement information to Tamara for the Website.

- Tamara asked whether older electronic issues of the Scuttle on the CoALL Website should be moved to the "Members Only" section. After discussion, the Board decided by consensus that older electronic issues of the Scuttle should remain in the publicly-accessible area of the CoALL Website, to allow non-members to learn about CoALL. Tamara reported that the only material currently in the "Members Only" section is the Union List.
- Druet proposed that we have 2 lists: a) a one-way distribution list for CoALL members only and maintained by the President; and b) the CoALL listserv, open to members and non-members alike.
- Tamara asked whether we should continue to let non-CoALL members post ILL requests to the CoALL listserv. After a discussion, the Board decided by consensus to continue to allow non-CoALL members to post ILL requests to the CoALL lists, and that all ILL request should have a subject line beginning: "ILL".

ACTION: Tamara will send a message to the CoALL listserv instructing list members to put "ILL" at the beginning of the subject line of all ILL request messages sent to the list.

10. Membership Report:

- Druet reported that 65 CoALL members had so far renewed their memberships. These members are listed on the Website membership directory. Mariann suggested sending the membership form on the CoALL listserv. Tamara noted that the form is also on the CoALL Website.

ACTION: Druet will send a membership renewal reminder, with a copy of the CoALL membership form, to the CoALL listserv.

ACTION: Druet will ask SLA if we can send an invitation to the SLA listserv to join CoALL.

ACTION: All CoALL members who have not yet renewed their memberships are urged to renew as soon as possible.

C) OLD BUSINESS

11. Joint meeting with WestPac in Estes Park, Fall 2004:

* Druet reported that WestPac had postponed its Estes Park conference until Fall 2004, and had invited us to co-facilitate that meeting. Druet said WestPac needs from 3 to 5 CoALL volunteers, and a hotel deposit fee of between \$100.00 and \$200.00. The Board members discussed this. The Board's principal questions were : a) how much would vendors and other AALL chapters contribute, and b) by what date does WestPac need a commitment from CoALL? Martha noted that CoALL did not make out financially very well from the joint CoALL/SWALL meeting in 1999.

ACTION: Druet will take the Board's questions to Kathy Carlson, the WestPac meeting coordinator.

12. Article for Colorado Lawyer:

- Ann-Marie Wills and Beth Mescall are writing an article for the Colorado Lawyer's "Law Practice Management" column on suggested titles for the solo practitioner's and small firm's libraries. The Board thanked Ann-Marie and Beth for working on this.
- Mariann Storck suggested that CoALL members write a monthly "Ask the Librarian" or "Stump the Librarian" column for the Colorado Lawyer, in which CBA members would send in challenging legal reference questions for CoALL members to answer. The Board expressed enthusiasm for this idea.

ACTION: Druet will ask the Colorado Lawyer's editors if they would host a "Stump the Librarian" or "Ask the Librarian" column.

13. "Bridge the Gap" Program for summer associates:

- Holly Kulikowski and Tom Seward reported that Nicole Fairless, Mary Farner, Holly, and Tom had met to plan a legal research instruction program for summer associates for early summer 2002. In late December or early January they will make a program proposal to the Denver Area Legal Recruiters Association

(DALRA), and invite DALRA to promote the program. The preliminary plan is for two lunchtime brown bag sessions, for law clerks and summer associates from Denver, Boulder, and Colorado Springs. Holland & Hart will host the program, for which there will be a fee. Martha Campbell asked whether vendors would be invited to underwrite the cost. Druet suggested ideas for program handouts. Board members suggested expanding the program to a full day. The committee will ask AALL chapters in Cincinnati and New York City for their "Bridge the Gap" program materials. The committee is considering offering the program again in early fall for new associates. Holly reported that the committee will seek CLE accreditation for the program, and that the program might also appeal to paralegals. The Board thanked the committee for their work creating this exciting educational opportunity.

ACTION: The committee will ask AALL chapters in Cincinnati and New York City for their "Bridge the Gap" program materials.

ACTION: Holly will send a message to the CoALL listserv asking CoALL members for input on content and format, and publicizing the program.

D) NEW BUSINESS

14. Hosting reception at AALL: Druet proposed CoALL's hosting a reception at the AALL annual meeting. Martha suggested that we ask WestPac to co-host such a reception, as a way to open up communication with WestPac in anticipation of a possible co-sponsored meeting.

ACTION: Druet will ask WestPac if they would co-host a reception with CoALL at the 2002 AALL annual meeting in Orlando.

15. Bylaws Revision Report:

- Kathryn Christnacht reported that the Bylaws Revision Committee, consisting of Gay Roesch, Nancy Sensel, and herself, is working with Atty. Karen Leaffer of Holme Roberts & Owen LLP to revise CoALL's bylaws. On Sep. 10 the committee met with Ms. Leaffer, who recommended the committee completely overhaul the CoALL bylaws to conform to the Colorado Revised Nonprofit Corporation Act (Colo. Rev. Stat. § 7-121, effective July 1, 1998). The committee has the necessary forms, and Ms. Leaffer will guide the revision process. The Board thanked the committee and Ms. Leaffer for their work on this formidable task.

ACTION: Druet will write a thank you letter to Ms. Leaffer.

- Druet raised two specific bylaw revision questions: a) Should the bylaws allow the CoALL Executive Board to meet and vote electronically? and b) Should the bylaws expand the CoALL Executive Board to include committee chairs? After discussion, the Board decided by consensus that the bylaws should allow the Executive Board to vote electronically only in the case of time-sensitive items needing attention before the next scheduled Executive Board meeting. The Board decided by consensus that the Executive Board should not expand to include the committee chairs.

16. Tabled items: As the meeting time ran out, the Board decided by consensus to table the remaining agenda items:

- Linda Rose's proposal to name a scholarship after Justice Hobbs;
- Patty Wellinger's proposal to name a scholarship after Mary Wilder;
- Criteria for awarding Life Memberships in CoALL;
- Format for the CoALL Membership Directory;
- Joint membership directory with CLA & CEMA, who are merging to form the Colorado Association of Libraries – regarding this, Druet reported that a joint directory will likely not be published in 2001; that CAL had invited CoALL to become an associate organizational member of CAL; and that the presidents of the state's library associations would meet in November to discuss these matters further.

17. The Board thanked Holly Kulikowski and Tamara Tureson for hosting the meeting.

18. The meeting adjourned at 5:30 p.m.

Respectfully submitted,

Rob Richards
CoALL Secretary

CoALL Executive Committee Meeting Minutes

Date: December 6, 2001

Location: Holland and Hart L.L.P. in Denver, Colorado

Attendees: Katheryn Christnacht, Druet Cameron Klugh, Holly Kulikowski, Gay Roesch, Linda Rose, David Selden, Karen Selden, Nancy Sensel, and Mariann Storck

Druet Cameron Klugh called the Executive Committee meeting to order at approximately 4:10 pm.

A) OLD BUSINESS:

1. The minutes of the October 25, 2001 Executive Committee Meeting were approved unanimously.

B) COMMITTEE REPORTS

1. Programs Report:

* Linda Rose passed around pictures taken at the September 2001 CoALL meeting, which featured our guest speaker, author and CU Law Professor Mimi Wesson, and a short ceremony honoring the retirement of Lois Calvert from the Colorado Supreme Court Library.

ACTION: David Selden will scan these pictures and send them to Tamara Tureson so they can be mounted on the CoALL website. David will then give the pictures to Martha Campbell for the archives.

* Holly Kulikowski reviewed programming ideas. At least two more meetings must be held before mid-June 2002. She felt most ideas so far were more conducive to Brown Bag type gatherings rather than full CoALL programs. She would like to move the annual February Institute to March or April. She would also like to organize an informal gathering for Denver area librarians of all types (to facilitate networking) sometime in the spring. There are no details so far about our annual spring visit from an AALL Board member.

* Holly is working on a committee organizing the "Bridging the Gap" program for summer associates. The tentative date for the program is June 6. DALRA (Denver Area Legal Recruiters Association) will begin planning the program in February 2002, and Holly will ask the CoALL membership for ideas for topics at that point.

ACTION: Druet will give Holly the names of newer members who want to get involved in CoALL. Perhaps they can help with some programming.

2. Publicity Report:

*Karen Selden reported that 19 CoALL members and guests have confirmed they will man the phones during PBS' December 9, 2001 membership drive.

3. Grants and Scholarships Report:

* David Selden reported that no further applicants for the two CoALL scholarships were received after the deadline was extended to November 30, 2001. The CoALL Board voted to extend one scholarship for \$175 to Tamara Tureson toward her MLS degree.

ACTION: David will notify Tamara that she is a scholarship recipient and Nancy Sensel will send a check to Tamara.

* The Board asked David to review scholarship policies to see if they require recipients to be more involved in CoALL beyond just paying the membership fee and filling out an application (for example, by writing an article for the Scuttle, making a presentation at a CoALL meeting, serving on a committee, etc.).

ACTION: David will present policy recommendations for CoALL scholarship recipients at the next Board meeting.

4. Newsletter Report:

* Druet reported for Mary Killoran. Arrangements have been made for two color copies of each issue of the Scuttle to be archived.

* Now that the Scuttle is produced in electronic format, Tamara Tureson will mount each issue on the CoALL website once the advertising has been removed. Unfortunately, we cannot remove the advertising from older, paper format issues of the Scuttle that are currently accessible via the CoALL website. However, AALL will allow issues with advertisements to be hosted on a separate server, with links from the CoALL website.

ACTION: Druet and Tamara will discuss how to transfer the older issues of the Scuttle (which contain advertising) that are currently on the CoALL website to another server.

5. Webpage/Listserv Report:

* Druet reported for Tamara Tureson. Pictures of the new CoALL T-shirts and hats are now on the CoALL website. Tamara notified the membership about using ILL in the subject line when requesting ILLs on the CoALL listserv. List members have responded to this request positively.

6. Membership/Directory Report:

ACTION: Druet will ask the Rocky Mountain SLA chapter if she can send a message to their listserv inviting their members to join CoALL.

7. Treasurer's Report:

* Nancy Sensel summarized her written report for November 2001. The checking account balance is \$2,110.65 and the Janus Fund contains \$4,783.15. A copy of Nancy's full written report is available from Rob Richards, CoALL Secretary. The report was unanimously approved.

ACTION: Druet asked Nancy to transfer about \$1,000 from the Janus Fund to the checking account in the near future.

ACTION: Druet asked Nancy to report on losses that the Janus Fund has sustained recently at the next Board meeting.

8. Bylaws Revision Report:

* Druet sent a thank you letter to Karen Leaffer of Holme, Roberts & Owen for her pro bono work helping CoALL revise its bylaws.

* See also "Criteria for Awarding Life Memberships to CoALL" under NEW BUSINESS (D 3.) below.

C) OTHER BUSINESS

1. Article for Colorado Lawyer

* Druet reported that Ann-Marie Wills and Beth Mescall are still working on an article for the Colorado Lawyer's "Law Practice Management" column.

* Druet noted that the Colorado Lawyer already has a regular Legal Research column written by K.K. Duvivier. She was unsure if the "Stump the Librarian" Column would conflict with the focus of K.K.'s column.

ACTION: Druet will give Colorado Lawyer contact names to Marianne Storck so that Marianne can draft a letter of proposal for the "Stump the Librarian" column. Druet also asked Marianne to contact K.K. first to let her know what CoALL is proposing and determine if this may conflict with the focus of K.K.'s column.

2. Hosting a Reception at AALL

* Druet lead a discussion of options for a CoALL reception at the 2002 AALL annual meeting. The cost is fairly high, and inviting more chapters would reduce the cost. However, it was noted that a larger gathering may reduce the likelihood of mingling with the WestPac chapter, which is one of our goals if we will co-host the 2004 WestPac conference slated for Estes Park. Further discussion is planned for the next Board meeting, but ideas to think about include hosting a “working breakfast” meeting between the CoALL and WestPac Boards at AALL (at a non-conference venue), and honoring all CoALL members who have served as AALL Presidents at a local CoALL event (rather than try to do this at a reception at AALL).

ACTION: Druet will contact WestPac to see if they like the idea of a breakfast meeting and will confirm reception reservation deadlines.

D) NEW BUSINESS

1. Honoring Justice Hobbs

* Linda Rose and Druet were trying to find a way to honor Justice Hobbs for all his support of CoALL. While a scholarship was suggested, the Board ultimately voted to give him a CoALL T-shirt and hat set (moved by Gaye Roesch; seconded by Holly Kulikowski) and make him an honorary member of CoALL (moved by Nancy Sensel; seconded by Gaye Roesch).

ACTION: Someone needs to notify Justice Hobbs of his honor, and present the T-shirt and hat to him.

2. CoALL Scholarship to Honor Mary Wilder

* The Board agreed with Druet’s suggestion to table this proposal until it’s sponsor, Patty Wellinger, could be on hand to speak about it.

3. Criteria for Awarding Life Memberships to CoALL

* Since membership categories are codified in CoALL’s bylaws, the Board moved to have Kathryn Christnacht and Nancy Sensel explore creating a “Retired member” category (at half the current membership price) and codifying the criteria for becoming a Life member (moved by Druet; seconded by Holly).

ACTION: Druet will poll the Chapter President listserv to see what other chapters use for requirements for Life memberships and to see what other categories of membership other chapters offer.

The meeting adjourned at approximately 5:20pm.

Respectfully submitted,

Karen Selden
(substituting for CoALL Secretary Rob Richards)

AALL Notices, Chapter Announcements

CELEBRATING TEN YEARS OF SUCCESS - the NATIONAL LEGAL RESEARCH TEACH-IN 1993-2002

Can you remember your favorite AALL programs or publications from ten years ago? Or even where we held the annual meeting (without looking it up!) in 1993? How about the best selling books that year? TV shows? Movies? Maybe some of us have a fuzzy recollection or two, but ten years is a long time! Wouldn't it be reassuring to know that after ten years there is an AALL/RIPS project that still remains relevant and responsive to the needs of legal research instructors? You will be pleased to know that there is something in our fast-paced world of legal research that has remained steadfast over the last decade -- the National Legal Research Teach-In! It is returning in 2002 for its TENTH consecutive year!

The 2002 Legal Research Teach-In, organized by the Research Instruction & Patron Services SIS (RIPS-SIS), offers the opportunity to improve the skills of your patrons and showcase your skills as a teacher and information provider. Following the pattern of the past nine years of highly successful Teach-Ins, Teach-In 2002 is scheduled in conjunction with National Library Week (April 14-20, 2002). As in previous years, the Teach-In committee has worked with the West Group and LEXIS-NEXIS to prepare unique instructional and promotional materials. Thanks to generous donations from the two companies, the MATERIALS WILL again BE AVAILABLE AT NO CHARGE. It is a true measure of their commitment to the law library community that both West Group and LEXIS-NEXIS continue to underwrite this activity, as they have since its inception ten years ago.

RESEARCH TRAINING KITS

New spiral bound kits topped the "BESTSELLER" list last year! -- West Group distributed approximately 750 kits to law librarians all over the world! The 2002 Teach-In resource kit will revisit classic areas of legal research integrating traditional legal resources and the newest electronic sources in one convenient package. The kits are designed to provide that extra assistance to get an instructional program off the ground. They may include pathfinders, research guides, posters, lesson plans, lecture notes, research exercises; a myriad of instructional materials developed by law librarians for use by law librarians. One kit per institution is available

free of charge from the West Group. Contact Marketing Support, West Group, by fax 1-800-854-1597 or email mkgssupport@westgroup.com. Be sure to provide your name, address, institution, telephone number, and, if available, your West Group account number.

PROMOTIONAL MATERIALS

A BIG HIT from last year is back by popular demand! Over 20,000 notepads were sent out to approximately 525 locations around the United States, Canada, and Australia, setting another new record! Colorful notepads designed with Teach-In committee assistance and produced by LEXIS-NEXIS, can help you promote your 2002 Teach-In activities. These notepads can be used by library staff or given away to patrons as an incentive to participate in your library events. An online order form will be available at <http://www.lexis-nexis.com/infopro/> beginning February 1st and ending March 22nd or until quantities are depleted. If you are unable to access this online form, please contact via fax (937-865-1585) Melissa Engler, Marketing Manager, LexisNexis Librarian Relations Group with your name, full mailing address, email and quantity required. If deemed necessary, a limit will be imposed in order to accommodate as many requests as possible.

Orders for training kits or promotional materials should be placed by March 15, 2002, so you will receive them in time for your National Library Week events.

Now is the time to make the commitment that your library will conduct some sort of event involving legal research during National Library Week 2002. With the vast amount of materials available to you, it's easy to plan an educational event. If you need more ideas, descriptions of Teach-In kits from previous years can be found on the RIPS-SIS web page at <http://www.aallnet.org/sis/ripssis/>. Past years' kits can be obtained through AALL Headquarters. Contact: AALL, 312-939-4764.

Questions or comments about the 2001 Legal Research Teach-In should be directed to the coordinators for the event, Gail Partin, Associate Law Librarian, Dickinson School of Law, Penn State University, 717-240-5294, gap6@psu.edu; or Karen Brunner, Library Manager, Riker, Danzig, Scherer, Hyland & Perretti, 973-538-0800, kbrunner@riker.com.

2002 AALL Annual Meeting/Workshop Grants

Deadline: April 1, 2002

The AALL Grants Committee is now accepting applications for grants for the 2002 AALL Annual Meeting/Workshops. The AALL Grants Program provides financial assistance to law librarians or library school students who hold promise of future involvement in AALL and the law library profession. Funds are provided by vendors, AALL and AALL individual members. Grants cover registration costs at either the Annual Meeting or Workshops. Preference is given to newer, active members of AALL or of its chapters. For additional information, including the application form, see http://www.aallnet.org/services/grant_application.asp. The deadline for applications is April 1, 2002.

From the desk of Ana Hinman:

The AALL Publication Committee (<http://www.aallnet.org/committee/publications/>) is looking for publication proposals and wants to help law librarians get their terrific ideas into print. The publication proposal form is conveniently located on the web at <http://www.aallnet.org/committee/publications/proposal.htm>.

If you have questions, please feel free to contact me at 775-328-3095 or ahinman@mail.co.washoe.nv.us.

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PRESS RELEASE – SCALL

(Southern California Association
of Law Libraries)

SCALL proudly announces their 30th Annual Institute: *Employment Law: Not Just 9-5*. Scheduled for March 22-23, 2002 at the Royal Scandinavian Inn, Solvang, California. Attendees will hear presentations regarding the various aspect of employment law, including layoffs and transitions, amongst other programs, and vendors will showcase their products in the exhibit hall. For further information contact: Cornell Winston, Institute Chair, by telephone at (213) 894-2419, or by e-mail at Cornell.H.Winston@usdoj.gov.