



A Chapter of the American Association of Law Libraries

# SCUTTLE

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## Letter from the President

Holly Kulikowski

CoAll members:

The end of the CoAll programming year is drawing near. The past few months have given us many opportunities to network and learn from our fellow members. In late February, Pat Wagner talked to us about influence and how to get it. Check out Martha Campbell's article about the event in this Issue.

This month, on April 15<sup>th</sup>, Mark Estes gave a presentation about "Creativity" and how we can use it to enhance our everyday life and jobs. Interestingly, most of our attendees to both of these events were not CoAll members, but rather were from other organizations and included many library students. We have added two new members to our organization through these events.

CoAll's members are giving back to the library community. Dan Cordova and Shelia Green traveled to Pikes Peak Library District on April 19<sup>th</sup> for their training talk on law resources and legal research. This is their second time speaking for the Pikes Peak Library District, due in large part to the great success of their first presentation earlier this year in February.

CoAll also took on the task of organizing registration for this year's Colleague Connection. It was a large task and I am hopeful that everyone got their parking passes on time! I want to thank Jane Thompson, Tamara Tureson, Patty Wellinger and Catharine Cott for all their time and effort assisting with the Colleague Connection event.

CoAll's second annual BRAG (Bridge the Research and Analysis Gap) program will be in June. This program was a huge success last year, as we hosted over 80 summer clerks and taught about legal research and sources. This year's program outline has been revised and will be more focused. If you want to help out, volunteers are always welcome – please contact Dan Cordova.

Look for one more program in June to be announced. Hope all of you can attend either SLA in New York in June or AALL in Seattle in July.

Thanks from CoAll,

Holly

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Attached to the newsletter is the registration form for our 2nd annual BRAG: Bridge the Research and Analysis Gap. Please bring this to the attention of your summer associates or the people who would approve summer associate outings. This is our fundraiser this year. We need to have a great turn out.

**May 1<sup>st</sup> Meeting**

Come join us at the CU Law Library May 1st at 5:30 p.m. to welcome Carol Avery Nicholson, current AALL president, to Colorado. She will speak to us about what the AALL board has been doing this year and what they can do to help us better do our jobs at our libraries. Carol is from the University of North Carolina and has driven through Colorado years ago, so she is anxious to have more time to see part of our beautiful state. She will visit a few downtown Denver libraries before coming to Boulder. If you would like to join some of us for lunch Thursday, May 1st, please let me know so we can choose a convenient place and time.

Directions from Denver to the CU Law Library can be found at <http://www.colorado.edu/Law/lawlib/ps/directions.html>.

**Congratulations to CoALL member Kathy Carlson, State Law Librarian at the Wyoming State Law Library, on her election to a three year term as member of the AALL Executive Board.**

Kathy writes:

I have been asked to make a statement regarding my thoughts as to my election to service on the AALL Executive Board. I am delighted that I have been chosen to serve and will do so to the best of my ability.

The AALL mission states that AALL exists to support and serve its members, promote and enhance the value of law libraries, to foster the profession of law librarianship, and to provide leadership and advocacy in the field of legal information and legal information policy. I am a strong believer in this mission and I anticipate that I will be working hard to further this mission during the three years I will be on the Executive Board. It is a little early to know the precise issues that will need to be addressed by the

Board during my tenure. However, I do know that strategic planning and dealing with a tight budget are givens and developing both imaginative and realistic solutions will be necessary.

The *2000-2005 AALL Strategic Plan: Leadership for the 21<sup>st</sup> Century: New Realities, Changing Roles* which lays out the vision of the Association and sets out a number of objectives and goals to achieve will be coming up for revision before too long. The future and ongoing objectives and goals of the organization will be developed after extensive input from the members. The Executive Board will then take the necessary actions and make the difficult choices among these competing priorities for Association resources. These choices are necessary so that the Association meets as many of the expectations of its members as possible yet remains both fiscally and organizationally sound. I encourage you to respond when requested to share your views as to where you would like to see AALL focus its attentions over the next few years. This will help in the strategic planning process.

I do believe that AALL needs to continue to dedicate the resources necessary to provide the educational opportunities and publications necessary for its members to adjust law library services to meet the changing needs of law library users. A well-informed librarian is often able to substitute for materials. Additionally, AALL needs to continue to dedicate resources to respond to national and local legislation and other governmental and non-governmental actions that might threaten the ready availability of legal information that is a necessary requirement for a just and democratic society. Finally, AALL needs to continue to devote resources to create tools which are designed to help improve the status of law librarians within their parent institutions and to encourage skilled individuals to choose law librarianship as a career. I consider these three goals to be priorities.

I am looking forward to working as a member of the Executive Board on matters which may affect the Association. Please contact me with any comments or concerns you may have.

Kathy Carlson

For information about the new Colorado Revised Statutes publishing contract see Morris, Thomas. "A new Publishing Contract for the Colorado Revised Statutes," 32 Colo Lawyer 35

### **CoALL Volunteers for Rocky Mountain PBS** by Karen Selden

CoALL members hail from a wide range of geographic locations and a wide range of law libraries. This diversity was highlighted on Sunday afternoon March 9, 2003, as CoALL members representing law firm, academic, non-profit, and state agency libraries traveled to Denver from as far away as southern Wyoming and Colorado Springs to answer the telephone lines during the Rocky Mountain PBS (Channel 6) membership drive. The following eleven CoALL members and friends volunteered their time:

**Georgia** (CU Law Library) and Dennis **Briscoe**  
**Kathy** (Wyoming State Law Library) and Jerry **Carlson**

**Linda Fields** (Arnold & Porter)  
Larry and **Mary** (Holme Roberts & Owen)  
**Killoran**  
**Rob Richards** (CU Law Library)  
**David** (National Indian Law Library) and **Karen**  
(CU Law Library) **Selden**  
Pat Wallace

Although there was no live programming during the CoALL shift (12:30pm to 6pm), approximately \$10,000 in pledges were made to Rocky Mountain PBS. And keeping our CoALL tradition alive, for the second year in a row we received a reference question during our shift. Be sure to ask Rob Richards what happened to the fourth Lennon sister (of the Lawrence Welk Show fame).

Volunteering for the pledge drive was a fun way to help our local PBS affiliate and to get to know other CoALL members better. The PBS volunteer co-ordinators really enjoyed working with us, and invited us to come back to help them again soon. If you have not had the opportunity to volunteer for the PBS pledge drives yet, watch the CoALL listserv for announcements of upcoming opportunities.



### **CoALL Programs**

The CoALL programs committee decided this year to have three 1-1 1/2 hour long programs after work during the week rather than a half-day annual institute on Saturday. The programs cost \$10 to attend and are open to CoALL members as well as anyone else interested in coming.



The first such program was held February 27<sup>th</sup> at the Colorado Supreme Court Library. Of the twenty-one attendees, at least half were non-CoALL members. The second was held April 15<sup>th</sup> at Holme Roberts & Owen.

### **Pat Wagner's Tips on Herding Kittens** by Martha Campbell

Pat Wagner, of Pattern Research, gave another one of her entertaining talks geared toward librarians. The title of her program was "Herding Kittens: How to Have Influence When You Don't Have Power or Authority". She first defined the difference between authority and influence. We give people authority, but not influence. She then listed the three steps necessary to being influential. The first step is gaining rapport, or understanding the other person's world. The second is gathering information so you can understand the big picture. Maintaining objectivity when measuring and observing the data is important. The third step is understanding your choices of action and then going with what you choose. It's important to take responsibility for your actions and be willing to bear the consequences of those actions.

Pat is well-known in librarian circles because she can relate an incident that has happened to her with something that has happened or may happen in a library setting. She understands the budget-cutting problems libraries are forced to endure these days, so it's especially important now to be as influential as possible.

### **Mark Estes "Creativity – Moving without Changing your Phone Number: Thinking Outside the Box to Maximize Value"** by Mary Killoran

Mark is the Director of Library Services at Holme Roberts & Owen. He has spoken before on creativity to members of the library community, and we asked him to share his ideas with CoALL members. As members and guests gathered and talked, toured the HRO library, and enjoyed cheese and chocolate, candy and wine, Mark ran a slideshow of quotations about the creative process and the creative person. What is creativity?

He then started an interactive process of talking and thinking about creativity and customer service and satisfaction. One person told me, "I think one thing I took away from Mark's talk was that we are all more creative than we think. It's just not an adjective librarians tend to use to describe ourselves." To become more creative, Mark suggests doing work you like, remaining curious, and varying routines as simply as taking a different route to work. Protect your creative energy, and take care of the creative person – relax, exercise, "put your own oxygen mask on first." We talked about drugs and drink, too; maybe they diminish the inhibition – maybe the inhibitions from earlier embarrassing moments?

How does this translate to customer satisfaction? First, provide the means for customers to get the information they need, and make the effort to let them know the librarian's efforts are bringing good information systems to them that won't leave them Googling. But, also make strategic decisions to meet the needs of the whole organization served. Instead of always meeting the small, immediate requests, make sure decisionmakers are seeing benefits from your services. Add value by being aware of the varying needs of patrons – will they need just the data or a quick summary? And, if you can, go beyond meeting customer/client needs to surprise and delight them. Your creative extras will bring them back for help when the interesting projects come around.

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### **Colleague Connection**

About 120 members of the Colorado Association of Law Libraries, Colorado Council of Medical Librarians, Colorado Association of Libraries and the Special Libraries Association, Rocky Mountain Chapter came together at the University of Denver Driscoll Center for Colleague Connection. Before dinner and an address from Keith Michael Fiels, Executive Director of the American Library Association, there was time for refreshments and the chance to network.

I have included the brochure from the meeting at the end of the newsletter to avoid leaving out thanks for the vendors and for the many people who volunteered their time. This annual event is a highlight for the library community.

Keith Michael Fiels answered five difficult questions as the basis for his informative speech:

What can we do about library funding? The library community must remain involved in advocacy, talk with decision makers, create information "sound bites" to get the message across that it takes money to address the needs of an intelligent tolerant society and to protect our economic well-being as we move into a global economy. Be an advocate for library funding.

What can we do to really improve library services? Recruiting is important, as is the education and training of everyone on the library staff; including paraprofessionals. Using the Web to get resources to remote libraries, and striving to keep resource sharing programs alive in the current funding cutbacks. Acknowledging good libraries and practices, even if a report card might also mean admitting to the need to improve some bad practices.

What can be done to improve salaries? Studies of comparable worth, for one thing. Update job descriptions to reflect what librarians do now.

What important goals do libraries have now? Serve the diverse population by providing for services in different languages. Set an example for inclusion. Protect first amendment rights and reading privacy. Keep information free, there is a massive struggle with forces that would own and charge for information. Assure access to government documents -- are they being printed at all, are they withheld? Lead the world with the idea of providing information to the people.

Can we save libraries from extinction? Well, yes, the library will survive the Internet. It is too important to many people. Libraries provide social interactions, children's services, people (librarians) to consult, a quiet public work space. Books didn't go out of fashion after all, more people are reading. Libraries are providing technology to the many people who don't own it at home.

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### CoALL Travel Grants Available

Are you looking for funds to attend the AALL or SWALL annual meeting, or other professional

development program? CoALL may be able to help.

To assist our members in professional growth, CoALL sponsors a Grants and Scholarship Program to provide funds for attending library related educational programs, courses and/or institutes. Each year CoALL awards two travel grants: one in the amount of \$250.00 for attendance at the AALL Annual Meeting and one in the amount of \$150.00 for attendance at the SWALL Annual Meeting. Depending on the availability of funds, CoALL may also be able to award additional grants for education and training at conferences, workshops, and special institutes.

CoALL grants are awarded on the basis of the proven or potential ability of the applicant; the applicant's promise of future usefulness and permanence in the law library field; financial need; the contribution of the applicant to CoALL and/or the profession; and the need for representation by a member of CoALL at the institute/meeting.

Applications for grants or scholarships are reviewed by the CoALL Executive Board, should be addressed to the current secretary - Mariann Stork, Legal Information Specialist Dept. of Justice, US Attorney's Office, or e-mail: [mariann.storck@usdoj.gov](mailto:mariann.storck@usdoj.gov) -- and should include the following information:

- (1) Date.
- (2) Name.
- (3) Work address and telephone number.
- (4) Reason for requesting grant (to attend AALL Meeting, Institute, etc.).
- (5) Previous recipient of CoALL Grant? If yes, when and for what use?
- (6) Participation in CoALL activities or membership on CoALL Committees.
- (7) Employment history in the library field.
- (8) An itemization of expected expenses, including registration, travel, lodging, food, etc.

All applicants are encouraged to submit their documentation at least three weeks prior to the registration deadline, if possible.

If you have questions, please contact David Selden, chair of the Grants Committee, by phone at 303-447-8760, or via e-mail him at [dselden@narf.org](mailto:dselden@narf.org) or visit the CoALL Grants &

Scholarships webpage at:

<http://www.aallnet.org/chapter/coall/>. We look forward to seeing your applications!

## AALL

### RESEARCH GRANTS AVAILABLE

The Research Committee of the American Association of Law Libraries is accepting applications through **May 5** for grants from the AALL Research Fund. The committee will award one or more grants totaling up to \$5,000 to library professionals who want to conduct research that affects librarianship.

Established with an endowment from LexisNexis™ in July 2000, the annual grants fund projects that create, disseminate or use legal and law-related information. The Association's Research Agenda offers suggestions for research projects that cover the profession of law librarianship, law library patrons, law library services, legal research and bibliography, legal information resources and law library facilities.

However, projects are not limited to those described in the agenda; the committee will consider all applications and research projects. To review AALL's complete Research Agenda, please go to:

[http://www.aallnet.org/about/research\\_fund.asp](http://www.aallnet.org/about/research_fund.asp).

To apply for the grants, all applicants must provide resumes and statements of their qualifications for carrying out their projects. The applications must demonstrate experience with research projects and an understanding of the dissemination and use of legal and law-related information. Priority will be given to practicing law librarians and AALL members, working individually or in partnership with other information professionals. The grant application and complete guidelines are available at

[http://www.aallnet.org/about/research\\_fund.asp](http://www.aallnet.org/about/research_fund.asp).

The submission deadline for applications is **May 5**. Grants will be awarded and announced by July 1. Allocation of the research grants will be at the sole discretion of the AALL Research Committee.

**For more information** Kumar Percy, Chair of the AALL Research Committee, by email at [kpercy@mail.law.utexas.edu](mailto:kpercy@mail.law.utexas.edu) or by phone at 512-232-1568.

### Seattle Library Tours

The Preliminary Program for AALL provides your only opportunity to sign up for library tours in Seattle. Take a moment to register for tours of

private, public, and academic law libraries. See the public access opportunities at King County Law Library; be dazzled by the glass roof of the library at Davis Wright Tremaine; check out the new and nearly new libraries at Seattle University and the University of Washington!

Fred Hanson

Seattle Local Arrangements Publicity Chair

### Volunteer in Seattle

We need you! Join the group of interesting and dedicated people volunteering their time to help make the 2003 Annual Meeting a great success!

How can you help? There are a variety of activities available -- pick the ones that interest you most! For example:

- meet new people and see old friends while working at the Registration Desk
- write articles for the daily newspaper, "Coffee Talk"
- help "stuff" conference tote bags (Friday July 11)
- take tickets and seat individuals at the Association luncheon and closing banquet
- work with children at the Family Social Hour (Saturday July 12)

Volunteers really help the conference run smoothly, and it's a lot of fun! Thanks in advance!

Please complete the Volunteer Opportunities Form available on the AALL website

(<http://www.aallnet.org/committee/local03/>) and in the Preliminary Program by June 1, 2003, and fax/send/email it to:

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Editor's Note: The following article was sent to me by Katie Neunsinger, Communications Project Coordinator at West. Her cover memo stated "Costs are up, budgets are down and the role of the law librarian is more complex than ever. One of the biggest challenges facing law librarians is the need to maximize the money spent on legal research. The following article by Mark Schwartz, West Librarian Relations manager, addresses some of the tools and strategies law librarians can implement to get more bang for their research buck." I thought it might provide food for thought, although it highlights a West product.

### **Effective Cost Recovery**

By Mark S. Schwartz, Librarian Relations Manager, West

Managing a law library is much more than just managing research resources. Strategies for efficiently managing online research and handling how costs are charged back to clients are increasingly part of the agenda. Law librarians are on the front lines of legal research, and as such, can have a tremendous impact on the firm's profitability.

Online research is a significant cost for most firms, and most firms make some effort to minimize write-offs and non-billable research expenses and make sure research is as cost-effective as possible. In the interest of client service, billings are monitored to make sure clients are not unfairly charged for research that does not apply to them. At the same time, firms want to be sure that all research conducted on behalf of a client is fully accounted for and invoiced.

The level of online cost recovery activity varies significantly from firm to firm. Some firms have major cost recovery programs with detailed policies and sophisticated use of software and other technology tools to track and monitor online research usage and billing. Other firms have few policies and programs – official or otherwise – for recovering and managing online research costs. Most firms, of course, fall somewhere in between.

Online reports, such as those generated by QuickView+®, the cost recovery and reporting tool on Westlaw, can help educate users on how to make optimum usage of the contract provisions with the information provider. For example, some librarians use Account Level Review reports to provide detail on online usage for an account group and to demonstrate the advantages of the firm's special pricing arrangement.

To what degree a firm pursues online cost recovery is largely a result of firm management. Commitment from the very top is critical for ensuring firmwide compliance with recovery policies. "One of the most important things," says June Berger, director of library services for Stroock & Stroock & Lavan in New York, "is an education program for the partners. This is very effective, especially for the litigators since they do so much research. I make sure everyone understands our information provider contract and how we are charged for searches."

"We want to hook them early on how to search efficiently," says Monice Kaczorowski, director of libraries at Ross & Hardies in Chicago. "We give our summer associates unlimited Westlaw usage and don't charge the clients. Every two weeks I'll go over their usage reports with the associate and the summer associate committee. The associate



will often say, 'Gee, I had no idea how much I was spending.' It's really gratifying to watch their usage of online research improve and become more efficient as the summer goes on. When the new fall associates arrive, I can tell right away which ones had our summer research training."

The need for training and education doesn't stop once a new associate settles in with his or her firm. Many firms conduct weekly training sessions, helping their attorneys become more efficient searchers.

Successful ongoing management of a cost recovery strategy requires that the library manager don a number of hats: detective, coach and counselor.

### **Be a Pre-Billing Detective**

Many firms receive their QuickView+® Auto Reports once a week. After removing firm charges and all other non-billable research, the library manager will look for missed opportunities to bill the charges to clients or conduct a more efficient search, saving the client money.

"It's very important that we get involved in the pre-billing stage," says one librarian for a large Northeast firm. "I use QuickView+ to spot and correct bad searches. People may log in once and then start doing research for multiple projects, or may forget to enter the client-matter number and just plug in a firm charge. I'll send the attorney a gentle e-mail reminder saying, 'The following search was done with a non-billable number on this date. Is there an opportunity to bill this charge?'"

"We recover a surprising amount of costs this way. We've also seen the non-billables go down as a direct result. The attorneys know that if they're running up big bills, they're going to get an e-mail."

Pre-billing analysis also allows librarians to flag partners when larger-than-average online charges have been incurred on a client's behalf. The partner may then choose to contact the client to explain the charges *before the bill is issued* to reassure the client that the most efficient research methods were used and to avoid any unpleasant "sticker shock."

### **Be Persistent (But Gently)**

From time to time, it doesn't hurt to remind the attorneys in the firm about these practices. Once a year, the attorneys at Ross & Hardies are given a survey asking questions such as:

- Do you understand how we bill customers under our online service contract?
- Do you consult with the library about the online costs before sending out client engagement letters?
- When conducting online client-related research, do you have a clear understanding about how much the client is willing to pay for these services?

The survey is a modest way to make sure the attorneys understand the firm's online cost recovery strategy. "They need gentle reminders of what we're striving to achieve," says Monice Kaczorowski, director of libraries at Ross & Hardies in Chicago. "You don't want to appear heavy-handed and start demanding that they follow certain procedures. Everyone's constantly hassling them about what it costs to serve the clients."

Library managers face an important challenge in finding effective cost recovery practices. Training researchers is one effective method, but there are technologies available that can serve as a valuable supplement.

### **Maximize the Firm's Cost Recovery Resources**

Tools like QuickView+® can help the library manager be a valuable resource to the firm in its online cost recovery efforts. Library managers can pinpoint inefficient and incorrect searches with an immediacy and level of detail that wasn't available before. That information can be used to correct recurring problems, educate attorneys on proper search techniques and inform senior management of online cost recovery progress and how the firm is utilizing its research resources.

"I'm very happy to step into a department luncheon and explain the process so that the attorneys feel comfortable explaining it to their clients," says June Berger, director of library services for Stroock & Stroock & Lavan in New York. "And I'm also happy to talk with the clients to explain our research billings. It's very important to our firm that our clients are billed fairly. Tools like QuickView+ reports help everyone understand the research and billing process." Berger makes herself readily available as an educational resource to anyone – partner, associate or even client – who would like to discuss anything from the firm's overall online cost recovery procedures down to the charge for a particular research session.

Some librarians have used their unique knowledge of research billings to help firms track practice group cost recovery rates or the return on the firm's research spending. "You have to be a fiscally responsible director to show management how their money is being spent," says Monice Kaczorowski, director of libraries at Ross & Hardies in Chicago. "With tools such as QuickView+, you have what you need to demonstrate return on investment. You can show management where the money is going, how it's being spent and what they're getting in return. For example, we can show how much research was spent on client development and track the new revenues that resulted from those practice development efforts."

### **Maximize Use of Your Information Provider Resources**

Signing on with an online research information provider means having outside resources to help you. "Have a great relationship with your information provider reps," says Berger. "We have twice-a-week training sessions set up with our Westlaw rep. It helps our attorneys know what's out there and how to find it efficiently. We promote these heavily throughout the firm, and they're very well attended." Additionally, more than a dozen states offer continuing legal education credits for certain online research training, providing more incentive for participation.

Berger says it's also important to encourage attorneys to use information provider resources: "Our information providers have outstanding customer service departments: Westlaw reference attorneys are a fantastic resource – if an attorney is having difficulty with a search, the Westlaw reference attorneys can lay out the search, run the search and help judge what makes an effective search on that topic."

Attending a cost recovery seminar or inviting your Westlaw account manager to help assess your firm's current recovery policies can also provide a fresh perspective on opportunities to improve online cost recovery.

**Effective Online Cost Recovery Benefits Everyone**

Library managers should not function as either accountants or "research police." They do, however, have a tremendous ability to help the firm make the best use of online research. Sharing their knowledge with attorneys can lead to more effective search and online cost recovery techniques, ensuring that clients are getting the best service and value possible.

Effective online cost recovery isn't just about dollars and cents. "As attorneys become better searchers, they have improved confidence in the practice of law," says Kaczorowski. "The partners will recognize when they are working with associates who have been well trained. And you have improved client satisfaction by trying to do the best thing for the client."

Berger agrees: "I want our attorneys to be great legal researchers."

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**CoALL Executive Committee Meeting Minutes**

Date: December 5, 2002.

Location: Holland & Hart LLP in Denver, Colorado.

Attendees: Goldie Burton, Martha Campbell, Dan Cordova, Katheryn Christnacht, Mark Estes, Holly Hoxeng, Mary Killoran, Holly Kulikowski, Rob Richards, David Selden, Karen Selden, and, Carol Shipley

Holly Kulikowski called the Executive Committee Meeting to order at 4:10 pm.

- 1 Minutes from the September 19, 2002 Executive Board Meeting were approved earlier via email dissemination.
- 2 Old Business
  - 1) Shall we become a member of the Colorado Association of Libraries? Our concerns were that a position taken by CAL may differ from that of our Association; and, payment of dues as associate members.
    - 1) CAL's response was that associate member status is largely voluntary & being made up as they go along.
    - 2) The Board agreed to associate membership of CAL based upon ability to withdraw at any time.
  - 2) AALL sent CoALL a congratulatory letter regarding our twenty-fifth anniversary.
  - 3) Dan Codova discussed the Speakers Bureau.
    - 1) No one volunteered after Dan posted a solicitation for help on the CoALL listserv.
    - 2) Board directed Dan to investigate the concept further and recommend direction and a structure.
    - 3) Holly Hoxeng agreed to work with Dan on this project.

- 4) First article for the *Colorado Lawyer* column was published in November, 2002 issue. The next article will be published February, 2003.
- 5) While the The CoALL committee on the Colorado Code of Regulations had completed its work as of the September meeting and was dissolved at that time, the team was asked to take on another project by some of the CoALL members. A summary of those activities is attached at the end of the minutes.
- 6) The Mary Wilder scholarship issue was discussed. The Board approved \$100 to go to the purchase of Legal Research materials, Mary's forte. Front Range Community College will be asked to provide CoALL with a list of titles, and CoALL will select one.
- 7) Goldie Burton reported on the archives.

### 3 New Business

- 1) Holly Kulikowski made the following announcements.
  - 1) CAL Legislative Day is 02/20/03
  - 2) Nomination requests are being sought for 21<sup>st</sup> Century Librarian Award (given by School of Information Studies, Syracuse University) Holly observed that it appears to be academically-oriented.
  - 3) ARMA meeting is scheduled for 12/17/02 - We have an invitation to attend.
  - 4) Pikes Peak Library District (Penrose Branch) inherited the El Paso County Bar Library collection. It is now a joint public/private library in the Penrose Library space. They have asked for training on law materials.
    - (1) Discussion resulted in Board approval of action.
    - (2) Mary Killoran volunteered to participate and will find out why newly-hired local law librarian was not contacted before offer of outside training help was solicited via listserv.
    - (3) Board adopts position that CoALL will provide training, and will charge a reasonable price reflecting value of same.
    - (4) CoALL will give the proceeds back to El Paso County Bar Association for purchase of legal materials.
    - (5) Mark Estes volunteered to resurrect part of a past presentation and deliver it for free as part of the training.
    - (6) Bev Agnew also agreed to participate.
  - 5) *Forbes* article dated 11/11/02 noted Reed-Elsevier's economic success, how it achieved it and what it does to stay on top.
  - 6) *Library Journal* article dated 11/15/02 titled "Getting Ahead by Getting Behind" discussed distance/online learning and college programs offering same.
- 2) Discussion of the Annual Institute was introduced by Martha Campbell
  - (1) One priority is to maximizing attendance at CoALL programs.
  - (2) Board preferred new educational programs over Institute this year.
  - (3) CoALL will charge for evening programs and provide food.
  - (4) The Board felt it is not necessary to survey membership regarding programming at this time



- (5) Programming will be designed to reach the greatest audience possible over the year
- (6) David Selden suggested that CoALL use a table at Colleague Connection as a tool to advertise our programs
- 3) Holly Kulikowski brought up the issued of offering CoALL's second *Bridging the Gap* program for summer 2003. She made/brought up these points:
  - 1) Set it for June 2003
  - 2) Need to start planning now
  - 3) Volunteers should e-mail Holly to be on the Planning Committee
  - 4) Question: How to market this?
  - 5) Need partners from other professional groups
  - 6) 2002 surveys show that Westlaw & Lexis speakers were not well-received

The Executive Board meeting adjourned at 5:00 PM to the CoALL holiday party at Dorsey & Whitney.

Respectfully submitted: *Mariann Storck*, Secretary from minutes taken by Dan Cordova

#### MEMORANDUM

TO: CoALL Executive Board  
FROM: Rob Richards, CoALL Web Weaver & Listserv Manager  
RE: Update on CoALL Website and Listserv  
DATE: Dec. 5, 2002

Greetings:

Here is a report on the CoALL Website and Listserv since Sep. 2002:

- \* AALL's servers were hacked and rendered inoperative for several weeks during Sep. and Oct. 2002, making the CoALL Website and Listserv inoperative. Service was restored on Oct. 25, and has been consistent since. Due to backups, CoALL did not lose any data during these service interruptions. The Listserv Manager created a private e-mail forwarding list for CoALL Members, to facilitate CoALL e-mail communication when the CoALL Listserv did not work.
- \* The CoALL Website features three new pages:
  - "Find the Law" -- with links to legal research pages created by Supreme Court Library, 10<sup>th</sup> Circuit Library, CU Law, and DU Law;
  - "Legal Research Corner" -- describing the new CoALL column in *The Colorado Lawyer*, providing an e-mail hotlink for submitting research questions, and linking to the first "Legal Research Corner" column -- many thanks to Mariann Storck and her LRC team for developing the content of this page;
  - "Library Catalogs" -- with links to the catalogs of Supreme Court Library, HRO Library, NILL, CU Law, and DU Law -- many thanks to Patty Wellinger for suggesting the idea for this page, and to the directors of these libraries for giving us permission to link to these catalogs.
- \* Members-Only Section: We have created a *Members-Only Section* of the CoALL Website, password-protected, housing the *Member Directory* and the *Union List*.

- \* The Fall 2002 issue of *The Scuttle* has been added to the CoALL Website; thanks to Mary Killoran for her work on this;
- \* Updated CoALL Web Pages: the "Upcoming Events" and "CCR Info" pages have been updated.
- \* Thanks to Caryl Shipley and Dan Cordova for their cooperation regarding adding new members' information to the listserv and the Web-based CoALL *Member Directory*;
- \* The Website's pages have been backed up;
- \* There are now 122 subscribers to the CoALL listserv;
- \* We have not been able to obtain usage statistics for the CoALL Website, but we are working on it.

Please let me know if you need more information, and thank you.

#### MEMORANDUM

TO: CoALL Executive Board  
FROM: Martha Campbell, Katheryn Christnacht, & Rob Richards, CoALL CCR Team  
RE: Update on CoALL CCR Team  
DATE: Dec. 5, 2002

Greetings:

In June 2002 the CoALL Executive Board asked the CoALL CCR Team to gather accurate information about the transition in publishers for the *Colorado Register/Code of Colorado Regulations* (CCR), and disseminate this information to CoALL's members. Here is a report on our work since the last CoALL Executive Board meeting in Sep. 2002:

- \* Martha Campbell has forwarded input from CoALL members about improving the CCR, to the new editor of CCR at Weil Publishing;
- \* Katheryn Christnacht has written an article about the CCR publisher transition for *The Scuttle*;
- \* We obtained confirmation from West Group that West intends to maintain the current version of CCR on WESTLAW;
- \* We updated the "CCR Info" page on the CoALL Website, to keep users informed about access to the CCR, and have linked to the excellent "Legal Research Corner" article about CCR.

Please let us know if you need more information, and thank you for your support of our efforts.

## ***Volunteers***

- Marcia Rodney, RMSLA Program Chair
- Clara Sitter, DU Local arrangements
- Holly Kuilkowski, CoALL Registration chair
  - Jane Thompson, CoALL
  - Tamara Tureson, CoALL
  - Patty Wellinger, CoALL
- Dodie Ownes, CAL Vendors
- Nicolle Steffen, RMSLA Treasurer
- Druet Klugh, CoALL Speaker Committee
- Bruce Raymond, RMSLA Webmaster
- Donna Jones Morris, CAL Publicity
- Lynne Fox, CCML Transportation
- Merrie Valliant and Tina Poliseo, DU Student volunteer coordinators

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***Colleague Connection 2003***  
*Colorado Association of Law Libraries*  
*Colorado Association of Libraries*  
*Colorado Council of Medical Librarians*  
*Special Libraries Association,*  
*Rocky Mountain Chapter*

***Building the Library  
of the Future***  
***surviving and thriving in the 21st  
century***

*April 22, 2003*  
University of Denver Driscoll Center

# ***Building the Library of the Future***

Keith Michael Fiels, Executive Director  
American Library Association

As librarians, we face an unprecedented array of challenges. These include massive funding cuts, the continuing impact and implications of new technologies and vast societal changes in our communities, country and world. And for the first time, libraries are at the center - not the sidelines - of struggles over copyright, censorship and first amendment rights.

How will these developments affect the historic missions and roles of academic, public, school and special libraries? What does the future hold for our libraries and for us as librarians? Most importantly, what can we do to help ensure that tomorrow's libraries are stronger and more vibrant than ever?

Colleague Connection is honored to have Keith Michael Fiels, ALA executive director, here with us tonight to tackle these difficult questions.

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## ***Program***

*Welcome*                      Clara Sitter, Univ. of Denver

*Introductions*                      Marcia Rodney, RMSLA

- Donna Jones Morris, President  
Colorado Association of Libraries
- Jenny Garcia, President  
Colorado Council of Medical Librarians
- Martha Campbell, President-Elect  
Colorado Association of Law Libraries
- Cheryl German, President  
Rocky Mountain Chapter, Special Libraries Association

## ***Dinner***

*Introduction of Speaker*                      Marcia Rodney

## ***Building the Library of the Future***

Keith Michael Fiels, Executive Director  
American Library Association



CoAll's Second Annual

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**Thursday, June 12<sup>th</sup>, 2003**

at the

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Join us for a light breakfast and learn from experienced researchers how to analyze the information request, find classic and not-so-classic sources, determine the best techniques and know when you should stop researching.

### **Cost and registration:**

**Before May 15                      \$30.00**

**May 16-June 11                    \$40.00**

**Walk-in on June 12                \$50.00** (subject to space availability)

Materials only will be available for \$20.00 on June 12<sup>th</sup>.

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### **Send this form and your check to:**

Dan Cordova, CoALL Treasurer  
Colorado Association of Law Libraries  
P.O. Box 13363, Denver, Co. 80202

**Name (Please Print):** \_\_\_\_\_

**\*E-Mail:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

**Firm/Institution/(Internship) Location:** \_\_\_\_\_

**\* Required to confirm registration.**

Questions? : 303.335.2624 / dan\_cordova@ca10.uscourts.gov